

**ADDITIONAL INFORMATION TO COUNCIL**



**PLANNING & DEVELOPMENT SERVICES  
ADDITIONAL INFORMATION**

*This fee is charged to cover the cost of electronically scanning, and archiving documents with a view to security, and where Council is required to store and maintain the documents*

Attention: \_\_\_\_\_ (Council Officer - if applicable)

Your Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

DA Number: \_\_\_\_\_ (if applicable)

Brief Description of Proposal/Information attached: \_\_\_\_\_ (if applicable)

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**PRESCRIBED FEES TO ACCOMPANY DOCUMENTATION**

Archiving Fee Per document and payable on submission \$75.00  
(Includes Private Certified documents)

Signature: \_\_\_\_\_

**PRIVACY STATEMENT**

Personal details requested on this form will only be used for the purpose of processing your application. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, the Council may not be able to process your application. Access to the information is restricted to Council officers and other authorised people. You may make application for access or amendment to information held by Council. Applications by members of the public to view Council's records are subject to the provisions of Council's Privacy Management Plan, *Section 18 Government Information (Public Access) Act 2009 & Schedule 1 - Government Information (Public Access) Regulation 2009.*

I have read and understand the Privacy Statement

Signed: ..... Date: .....

**FOR COUNCIL USE**

Archiving Code: 722

**TOTAL:**

Receipt Number:

Date:

CS Officer: