



APPLICATION FORM AND CONDITIONS

PLANNING & DEVELOPMENT SERVICES

AMENDED PLANS

Submission and consideration of amended plans during the Development Application Process
Note: Lack of full information requested may lead to processing delays or rejection of the application

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|--|-------------------|
| Attention: | (Council Officer) |
| Applicant Name: | |
| Property Address: | |
| DA Number: | |
| Brief Description of Proposal: | |
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| | |
| SIGNATURE: (of person submitting the application) | |

PRIVACY STATEMENT

Personal details requested on this form will only be used for the purpose of processing your application. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, the Council may not be able to process your application. Access to the information is restricted to Council officers and other authorised people. You may make application for access or amendment to information held by Council. Applications by members of the public to view Council's records are subject to the provisions of Council's Privacy Management Plan, *Section 18 Government Information (Public Access) Act 2009 & Schedule 1 - Government Information (Public Access) Regulation 2009.*

I have read and understand the Privacy Statement

Signed: Date:

PLANS REQUIRED:

- Five copies of amended plans showing all proposed works in colour.
- Plan for Notification Purposes (2 copies) **External Masterview**
Must be 1 page only and indicates the height and external configuration of all elevations, as erected, in relation to the site boundaries.
 These plans must not include interior detail which may affect your rights to privacy.
 Plans must be drawn to scale (preferably 1:100) in ink and on A4 or A3 size paper. **Free hand, single line or illegible drawings will not be accepted.**
 The following information should be included on all plans and documents:
 - Applicant's name, block/house/shop/flat number, street/road name, town or locality.
 - Lot Number, section number, DP number. (Found on rate notice or land title.)
 - Measurements in metric.
 - The position of true north.
 - Building or parts of building to be demolished to be indicated in outline.
 - Draftsman/Architect name and date.
 - BASIX undertakings (if applicable).
- Five copies of statement of modification and environmental effects **External Masterview**
- Any other information that the Council Officer has requested, e.g. shadow diagrams, heritage reports. **External Masterview**

FEES

Please contact the Council Officer responsible for your application to find out what fees are applicable, before submitting the amended plans form.

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|---------------------------|------------------------------------|
| Amended Plans | 50% of the fee for the original DA |
| Assessment Inspection Fee | Plus \$150 |
| Archiving Fee | Plus \$75 (compulsory) |
| Re-advertising Fee | Plus \$665 |

FOR COUNCIL USE

| | | | | |
|-------------------|----------------------|---------------------|-----------------------|---------------|
| Cashier Code: 704 | Inspection Code: 717 | Archiving Code: 722 | Advertising Code: 710 | TOTAL: |
| Receipt No: | Date: | CS Officer: | | |

EXTERNAL MASTerview