

PAYMENT METHODS



PARKING SPACES IN COUNCIL CAR PARKS

Accounts may be paid by the following methods:

1. Direct Debit – this method allows Council to debit your bank account or credit card on the due date.
2. Payment by Credit Card over the Internet.
3. Personal Payment at Council: Cash, Cheque, EFPOS or Credit Card (MasterCard, Visa & AMEX).
4. Payment by Cheque through the mail.

PAYMENT OVER THE INTERNET

To pay your debtor account online log onto Council's web site at www.northsydney.nsw.gov.au

Note: You do not need to register for an Online Services account for this type of transaction.

- Click on Online Services (at the top of the screen).
- Click on Payments (listed on the left of the screen).
- Click on Debtor (listed on the left of the screen).
- Enter the account number as printed on your invoice. Click on Continue.
- Enter the Surname or Company name, in full, as printed on your invoice. Click on Continue.
- The outstanding invoices will be listed. Either enter the amount you wish to pay against each invoice or tick the appropriate box for full payment of the invoice/s.
- If the details listed on the screen are correct, click on Continue or click on Back to change details.
- Enter your Credit Card details and click on Continue.
- You will then be given the opportunity to print the details of the payment. These details will be updated against your account the next business day.

If you have any queries regarding payment of your Debtor Account, please contact Council's Accounts Receivable Officer, Rosslyn Gallagher, on 9936 8140.

Credit Card Service Fee

Council charges a 1% service fee, inclusive of GST, on credit card transactions. This fee offsets the cost of accepting credit card payments. The service fee applies to all over-the-counter transactions, all online transactions, Council car park fees and credit card deduction authorities. Please note that, at this stage, credit card payments through BPay are not an option.