

APPLICATION FORM



Operate a Mobile Food Vending Vehicle

Local Government Act 1993 Section 68 Approval Part F7 - To use a standing vehicle (mobile vending vehicle) for the purpose of selling any article (food) in a public place.

APPLICANT'S DETAILS

Name:		ABN (if applicable):	
Address:		Suburb:	Post Code:
Phone:	Mobile:	Email:	
Food Safety Supervisor No:			

I confirm that I have read and understood that North Sydney Council's Mobile Food Vending Vehicles Policy and hereby apply to operate a mobile food vending vehicle within the North Sydney Council local government area, and that I take responsibility for satisfying the provisions of the New South Wales Food Act 2003, and regulations made thereunder.

Signed:	Date:
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APPLICANT'S INDEMNITY DETAILS

Name of Applicant:
(Applicants' name must be the same as insurance policy holder)

(referred to hereafter as the Permit Holder) holds North Sydney Council (referred to hereafter as the Council) harmless, and releases and indemnifies and keeps released and indemnified, from and against all actions, suits, claims, demands, costs, charges and expenses for which Council, its servants, agents or employees may be held liable in respect of any loss, damage, accident or injury of whatsoever nature or kind and however sustained or occasioned and whether to property or persons in connection with the use of this public area and any work connected therewith pursuant to this permit but excluding such liability arising from any negligent act, default or omission, on the part of Council, its servants, agents or employees either solely or in contribution thereto.

Signed:	Date:
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APPLICATION DETAILS

Please supply the following information:

a) Vehicle make:	Registration No:
b) Foods being sold:	
c) Where is the food stored and/or prepared?	
d) Proposed hours of operation?	
Are you registered with the NSW Food authority? Yes / No	Registration No:

Application to Operate a Mobile Food Vending Vehicle**COPIES OF THE FOLLOWING DOCUMENTS MUST BE PROVIDED:**

1. The most recent inspection sheet if you provided a property address outside the North Sydney Council local government area in 1(c)
2. A copy of your intended vending route(s) and associated Traffic Management Plan (for each route).
3. Attach a copy of the Roads and Maritime Services registration slip as proof of registration.
4. Attach copies of documents indicating that Third Party Property Damage Insurance is current and to the value of \$20M
5. Approvals will not be issued unless you have public liability insurance for the area you want to use. A Certificate of Currency must be provided to Council by the insurance company before a approval is issued. All Certificates must include the following information: - A limit of liability of at least \$20M. - Amounts to be denominated in Australian dollars (AUD) in the first instance. - Relevant jurisdiction to include the Australian Commonwealth. I understand that this insurance shall not be cancelled or lapse without the agreement of North Sydney Council and the policy document shall be endorsed to this effect.

To apply for a mobile food vending vehicle permit, complete all relevant sections and return the form with payment to:

Customer Service Centre, Council Chambers
200 Miller Street, North Sydney NSW 2060

PO Box 12,
North Sydney NSW 2059

FEES FOR 2025/2026

Application Fee \$183.00

Note: All inspection-based fees will be invoiced as per Council's current fees and charges following any inspections carried out.

PRIVACY STATEMENT

North Sydney Council is collecting your personal information for the purpose of processing an application or submission. The supply of personal information is entirely voluntary. If you elect not to provide or do not wish to provide your personal information, Council may not be able to process your application or act on or acknowledge your submission. North Sydney Council shall be regarded as the agency that holds your personal information and access to your personal information by interested parties, may be released in line with Council policies. North Sydney Council may publish any personal information included in a submission on a proposal or proposed development. You have a right to access your personal information held by Council. You also have a right to have your personal information corrected or amended by Council. Applications by members of the public to view Council's records which are not in the public arena are subject to the provisions of the Privacy and Personal Information Protection Act 1998, Government Information (Public Access) Act 2009 and North Sydney Council's Privacy Management Plan.

FOR COUNCIL USE - Cashier Code 601 – GL 10610.1681.649

Total	Receipt Number	Date	Time	Initials

NORTH SYDNEY COUNCIL

Application to Operate a Mobile Food Vending Vehicle

Environmental Health Officer's Report (Office Use Only)

Risk Assessment Rating:

Inspection:

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Yes

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No

Inspection Date:

Recommendation:

Name of Officer:

Date:

Traffic Officer/Committee Recommendation/Consensus:

Name of Officer:

Date:

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Conditional Approval

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Approval not Granted

Date Approval Issued