



Guidelines for Applicants

Important Dates

Expressions of interest open:	1 March 2022
Expressions of interest close:	31 March 2022
Successful artist advised:	1 June 2022
Residency Dates:	1 July 2022 – 30 June 2023

North Sydney Council aims to support artists to explore and develop their art practice by providing artists with a studio space at the Coal Loader Centre for Sustainability, Waverton. Council encourages the chosen studio artist to share their creative insights with the community, raising awareness of cultural expression through sustainable means.

Council will provide a studio space at the Coal Loader Centre for Sustainability for 12 month period. The artist is not required to pay a rental fee but instead will be required to be available to talk to the public one day per month and design and deliver four workshops to the community at no charge. The artist is required to provide the materials and workshop equipment, as relevant.

North Sydney Council aims to support in particular artists with low incomes, local artists or artists that have some connection/relationship to the North Sydney local government area or artists that will contribute to the North Sydney community. Applications from these artists will be given priority.

About the Studio Space

The Coal Loader Artist Studio Space is an out-building located on the grounds of the Coal Loader Centre for Sustainability at Balls Head, Waverton in Sydney. While the studio space is undercover it is part of a row of out-buildings that were formerly workshops and therefore retains its rustic industrial architecture and charm. Applicants should consider the suitability of the space to their medium and working methods before applying. The studio space is lockable (padlock and gate) and has power points. Limited public WiFi is available, although this can be unstable. There is no 'wash up' space.





The Application Process

Complete an Application Form (available from 1 March 2022) accompanied by

- 500 words or less describing how the Coal Loader Artist Studio Program at the Coal Loader Centre for Sustainability will benefit your art practice.
- 500 words or less how you wish to work with the community via 4 x 5 hour arts workshops and how these workshops might benefit the North Sydney community.
- 10 images (jpg format) of recent (previous 2-3 years) work.

Enquiries can be directed to Jess Gledhill Acting Team Leader, Arts and Culture P +61 2 9936 8192 or email artsandculture@northsydney.nsw.gov.au

All artists will be required to enter into a Licence Agreement. The artists responsibilities under the license agreement are outlined in this document. Please ensure you have read these prior to submitting an application as these will be included in your Licence Agreement.

Selection criteria and selection process

Artists are offered places on the basis of proposals that most successfully address the following criteria:

- Relationship of artists practice (materials, methods and concepts) to the overarching philosophies of the Coal Loader Centre for Sustainability, *“To operate a high quality facility that will educate and inspire the wider community to put sustainable living ideas into practise”*.
- Contributing to the development of the artist’s own art practice
- Contributing to the North Sydney Community’s awareness of cultural expression

Only successful applicants will be notified in writing by **1 June 2022**. Although Council will endeavour to handle all application material with care it shall not be responsible for any loss or damage. Council will retain successful applicants’ photographs and application for archives and research purposes. Artists are selected by a committee of Council’s Arts and Culture team. All selections are final and no correspondence will be entered into.

Note: your application will accompany a report that is presented to Council. These reports are accessible via Council’s website. If you would like details omitted please specify this in your application.

Artist’s Responsibilities

The Artist is responsible for:

- (a) creating work using materials, methods or concepts that are in keeping with the philosophy of The Coal Loader Centre for Sustainability: *“To operate a high quality facility that will educate and inspire the wider community to put sustainable living ideas into practise”*.
- (b) identifying all health and safety risks. To develop a Risk Management Plan that stipulates how these risks and hazards can be avoided (Council staff can provide templates from previous residencies as a guide);
- (c) providing a materials safety data sheet for any hazardous substances. All hazardous materials/substances must be stored in accordance with applicable standards/Workcover requirements;
- (d) including arrangements for telephone contact between the artist and Council;
- (e) the general tidiness and cleanliness of the studio;
- (f) ensuring all equipment brought into the studio is in good and safe working order;
- (g) reporting to Council any breakage, loss or damage to the studio;
- (h) maintaining the security of the studio and surrounding premises;
- (i) supply of padlock to secure and lock the studio door. A spare key for this padlock must be provided to Council and will be stored in the Caretakers Cottage for emergency use;
- (j) maintaining good relations, with tenants of the Coal Loader Centre for Sustainability, specifically with regard to noise;

- (k) not attaching to walls, doors, glass, floors, furniture or fittings in or around the studio any nails, screws, adhesive tape, signs or other item without the prior written consent of the Council;
- (l) not interfering or altering any of the electrical installations, lighting, plumbing or other technical equipment;
- (m) restricting water and electricity usage to the minimal requirement during studio occupation;
- (n) ensuring all lighting is switched off when the studio is not in use;
- (o) adhering to studio access times as described in Clause 1;
- (p) removing all equipment, materials and rubbish from the studio at the end of their residency, anything left will be disposed of by Council at cost to the Artist;
- (q) not smoking inside the premises;
- (r) gain written approval from Council before any of these responsibilities are varied;
- (s) not bringing animals onto the premises;
- (t) seeking permission from Council before any vehicle is brought onto the premises.

Artist's Community Contribution

- (a) The Artist will acknowledge Council by using Council's logo in any promotions/signage/advertising of work created in their time at the Coal Loader site.
- (b) The Artist will provide Council with a brief written description (no more than 500 words) of their intended work while using the studio area at the Coal Loader Centre for Sustainability. Once approved by Council, this work description will be displayed outside the studio space.
- (c) The Artist is required to occupy the studio space a minimum of three days each week for the duration of the tenancy. Days and times will be advertised on the studio door.
- (d) The Artist will be available to discuss their work with visitors to the Coal Loader Centre for Sustainability one day each calendar month between the hours of 10am and 4pm. The days will be at the discretion of the Artist and in consultation with the Arts & Culture Coordinator and must be advertised on the studio door.
- (e) The Artist will design and deliver 4 x 5-hour art workshops free of charge to the community.