



## Permit for a Social Gathering in Parks and Reserves

Public access to Council's parks and reserves is free. However, sometimes people may wish to use a park for a social gathering or special event, such as a wedding ceremony, birthday party or a family reunion. There are lots of demands on our parks for these special events, particularly during the Spring and Summer seasons.

A permit is required for groups of sixty (60) persons or more who wish to have a social gathering in a park or reserve.

A permit is **not\*** required:

- If the number of people attending the gathering is **less** than sixty (60).
- If the purpose of the gathering is for taking wedding photographs.
- If the gathering is on one of the following public holidays:
  - New Year's Eve
  - New Year's Day
  - Australia Day

\* Excludes Wendy Whiteley Garden (where a permit is required on all occasions) or if the application includes an animal farm/pony ride.

This application form includes 8 sections:

1. Fees and Charges
2. Applicant's Details
3. Questionnaire
4. Hirer's Indemnity and Certificate of Currency
5. Service Provider's Indemnity and Certificate of Currency
6. Litter Bin Hire/Bond Refund Form
7. Conditions/General Information
8. Foreshore Parks and Reserves Map

**Please be advised that amplification including microphones is strictly prohibited in all North Sydney Council Parks and Gardens. This includes marriage celebrants using portable/battery operated microphone and speakers. This may render a park within North Sydney Council area not suitable for your event. Please consider this before proceeding with a booking.**

To apply for a permit for a social gathering in a park or reserve, please complete **Sections 2, 3, 4 and 6** and email to: [bookings@northsydney.nsw.gov.au](mailto:bookings@northsydney.nsw.gov.au)

A permit cannot be issued until an application form and full payment has been received.

Once processed you will receive a booking confirmation within 7 working days.

The application must be finalised one month prior to the event date (this includes forwarding the certificate of currency and completed section 5 from your service provider(s)).\*

The booking is subject to cancellation if not finalised by the agreed date.

\*Bookings can be accepted within one month but this will incur a \$25 late fee. No bookings can be accepted within 7 days of the event date.

There is no refund if the booking is cancelled within one month of the event.

**SECTION 1 - FEES AND CHARGES 2025-2026****Permit Fee - All Parks and Reserves (excluding Wendy Whiteley Garden)**

Less than 60 people	No charge *
Between 60 >100 people	\$ 369.00
Between 101 > 150 people	\$ 593.00
Between 151 > 200 People	\$ 907.00
Between 201 > 250 people	\$1181.00
Above 251 people	\$1521.00

**\* Permit required for animal farm, petting zoo or pony rides.**

**Permit Fee - Wendy Whiteley Garden**

Up to 20 people	\$279.00	per hour
Between 21 > 60 people	\$461.00	per hour
Between 61 > 100 people	\$651.00	per hour
Between 101 > 150 people	\$861.00	per hour

The total capacity of the garden is 150 people. Permits are issued for a maximum duration of 5 hours and during daylight hours only.

Public Liability Insurance	\$189.00	
Litter Bin	\$84.00	(bins are essential when serving food or drink. One is required for 30 people).
Cancellation Fee	\$50.00	
Amendment Fee	\$25.00	per occasion
Late Fee	\$25.00	(applicable to bookings that are permitted within one month of the event date)
Bond Fee	\$500.00	(applicable to Wendy Whiteley Garden only)

A bond is charged to ensure the area is left as found and the area is vacated by the time specified on the application form. The cost to repair any damage or, clean up (as a result of the activity of the hirer) will be deducted from this fee".

The above fees are applicable until 30/6/2026 (GST inclusive)

Cancellation/Amendment Fees are non-refundable

When amending/cancelling a booking please ensure you provide sufficient lead time (minimum one month)

When deciding on the venue that best suits you, there are many factors that may need to be taken into consideration e.g.

- Climate at that time of the year
- Whether the site has sufficient parking
- Whether there are toilet facilities close at hand
- If you have elderly, visually or mobility impaired guests some areas (such as Wendy Whiteley Garden) may provide difficult for them to navigate.
- Heavily shaded areas.\*

\*It is difficult to keep grass in various locations in the garden due to heavy shade and high pedestrian traffic, particularly in cooler climates when the growth period has slowed down.

It is recommended that before committing to a location you visit the site around the same time of the year as your service will be held, this way you will get an idea of what vegetation will be flowering at that time, and also give you an indication of how public traffic may have had an impact on the area.

**NORTH SYDNEY COUNCIL****Permit for a Social Gathering in Parks and Reserves****SECTION 2 - APPLICANT'S DETAILS**

Organisation/Individual:

ABN (if applicable):

**N.B.** Organisation. This needs to correspond with the details on the Certificate of Currency

Contact:	Position		
Postal Address:	Suburb:	Postcode:	
Email:			
Phone:	Mobile:		
Park/Reserve:	Purpose:		
Date Required:	Number of people at the location:	(Max)	
Entertainment:	Number of bins required:		
Arrival time:	(Incl. Set up)	Departure time:	(Incl. Pack up)
Number of Paid Service Providers:			

Service Providers:

Tick the appropriate box that relates to the service that will be provided at the location on the day. If the name of the service provider is unknown, the field can be left blank (the details are to be provided no later than one month prior to the event date). Refer to page 6 to determine what documents are required from your service providers.

This section does not need to be completed if the service is provided free of charge			Council Use Only		
Paid	Service to be provided	Name	Page 6	Insurance	Expiry Date
<input type="checkbox"/>	Celebrant				
<input type="checkbox"/>	Photographer				
<input type="checkbox"/>	Musician				
<input type="checkbox"/>	Videographer				
<input type="checkbox"/>	Florist				
<input type="checkbox"/>	Stylist				
<input type="checkbox"/>	Caterer				
<input type="checkbox"/>	Amusement/Entertainment				

I have read and understand the conditions (Section 7) of this form. I understand that if any of the conditions are breached the permit may be cancelled.

Signed:

Date:

**FOR COUNCIL USE****Fees and Charges****Final Payment Details**

Code: 308 Permit Fee:	Amount Paid:
Code: 275 Hourly Fee	Date:
Code: 253 Public Liability Insurance	Receipt No
Code 249 Litterbin \$ x	Booking Reference No.
Code:103 Bond	Reservation No:
Code:	Correspondence No:
Code:	Litterbin Ordered:
	Wendy Whiteley Notified Date:
Total:	

Comments

**SECTION 3 – QUESTIONNAIRE**

If you answer 'Yes' to any of the following, please provide details.

- |       |  |                              |                             |
|-------|--|------------------------------|-----------------------------|
| 1.    | Will there be entertainment?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <hr/> |  |                              |                             |
| 2.    | Will the event be open to the public?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <hr/> |  |                              |                             |
| 3.    | Will there be any form of payment, entry fee or a condition of entry?                        | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <hr/> |  |                              |                             |
| 4.    | Will the activity include an organised game of sport?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <hr/> |  |                              |                             |
| 5.    | Will the event be advertised?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <hr/> |  |                              |                             |
| 6.    | Will any goods be bought or sold (including alcohol)?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <hr/> |  |                              |                             |
| 7.    | Will there be fundraising?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <hr/> |  |                              |                             |
| 8.    | Will food be served?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <hr/> |  |                              |                             |
| 9.    | Will alcohol be served?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <hr/> |  |                              |                             |
| 10.   | Will there be any music? <i>(N.B. Amplification and Microphones are strictly prohibited)</i> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <hr/> |  |                              |                             |
| 11.   | Will there be any equipment/structures (incl. animal farm, BBQ etc)                          | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <hr/> |  |                              |                             |
| 12.   | Ensure wherever possible, single use plastics are not brought onsite?                        | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <hr/> |  |                              |                             |

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

## NORTH SYDNEY COUNCIL

### Permit for a Social Gathering in Parks and Reserves

#### SECTION 4 - HIRER'S INDEMNITY AND CERTIFICATE OF CURRENCY

The top section of this form must be completed and signed before a booking confirmation can be issued. The lower section of this form must be completed if you have your own insurance.

Name of Applicant: \_\_\_\_\_

(Applicant's name must be the same as insurance policy holder)

(referred to hereafter as the Permit Holder) holds North Sydney Council (referred to hereafter as the Council) harmless, and releases and indemnifies and keeps released and indemnified, from and against all actions, suits, claims, demands, costs, charges and expenses for which Council, its servants, agents or employees may be held liable in respect of any loss, damage, accident or injury of whatsoever nature or kind and however sustained or occasioned and whether to property or persons in connection with the use of this public area and any work connected therewith pursuant to this permit but excluding such liability arising from any negligent act, default or omission, on the part of Council, its servants, agents or employees either solely or in contribution thereto.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

#### CERTIFICATE OF CURRENCY DETAILS

##### Insurance Details

This section must be completed if you are providing your own insurance.

##### Insurance Information

I hereby declare that I (name of applicant) \_\_\_\_\_

as permit holder and North Sydney Council are insured for legal liability to the public in respect of personal injury and property damage for a limit of indemnity of not less than \$20 million (AUD).

Name of Insurance Company: \_\_\_\_\_

Public Liability Policy No: \_\_\_\_\_

Period of Insurance from: \_\_\_\_\_

to: \_\_\_\_\_

Limit of Indemnity: \$ \_\_\_\_\_

Location: Anywhere in the North Sydney Council area

Cover: The Insured's legal liability to the public in respect of personal injury and property damage

I understand that this insurance shall not be cancelled or lapse without the agreement of North Sydney Council and the policy document shall be endorsed to this effect.

This insurance includes the cross liability clause.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**N.B.** If providing your own insurance a copy of your Certificate of Currency **must** be included with your application at the time of lodgement.

#### PRIVACY STATEMENT

North Sydney Council is collecting your personal information for the purposes of processing an application or submission. The supply of personal information is entirely voluntary. If you elect not to provide or do not wish to provide your personal information, Council may not be able to process your application or act on or acknowledge your submission. North Sydney Council shall be regarded as the agency that holds your personal information and access to your personal information by interested parties, may be released in line with Council policies. North Sydney Council may publish any personal information included in a submission on a proposal or proposed development. You have a right to access your personal information held by Council. You also have a right to have your personal information corrected or amended by Council. Applications by members of the public to view Council's records which are not in the public arena are subject to the provisions of Privacy and Personal Information Protection Act 1998, Government Information (Public Access) Act 2009 and North Sydney Council's Privacy Management Plan.

I have read and understand the Privacy Statement

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

## NORTH SYDNEY COUNCIL

### Permit for a Social Gathering in Parks and Reserves

#### SECTION 5 - SERVICE PROVIDER'S INDEMNITY AND CERTIFICATE OF CURRENCY

This form needs to be completed by any **paid** service providers you have engaged in conjunction with your booking. This may include but is not limited to celebrants, musicians, caterers, photographers and amusement device operators etc.

**N.B.** A separate form is required from each service provider. If there are several providers in the one group and they are not covered by a group policy, then each member will need to complete a separate form.

A copy of the Certificate of Currency and completed indemnity form **must** be forwarded to Council no later than one Month prior to the event date.

Contact:

Business name:

Email:

Mobile:

Service to be provided (e.g. photographer):

Location of Event:

Date of Event:

The service provider, hold North Sydney Council (referred to hereafter as the Council) harmless, and releases and indemnifies and keeps released and indemnified, from and against all actions, suits, claims, demands, costs, charges and expenses for which Council, its servants, agents or employees may be held liable in respect of any loss, damage, accident or injury of whatsoever nature or kind and however sustained or occasioned and whether to property or persons in connection with the service provided and any work connected therewith pursuant to this permit but excluding such liability arising from any negligent act, default or omission, on the part of Council, its servants, agents or employees either solely or in contribution thereto.

#### **CERTIFICATE OF CURRENCY DETAILS**

##### **Insurance Details**

Please complete this form, giving details of your public liability insurance.

##### **Insurance Information**

As a service provider I am insured for legal liability to the public in respect of personal injury and property damage for a limit of indemnity of not less than \$20 million (AUD).

Name of Insurance Company:

Public Liability Policy No:

Period of Insurance from:

to:

Limit of Indemnity: \$

Location: Anywhere in the North Sydney Council area

Cover: The Insured's legal liability to the public in respect of personal injury and property damage

I understand that this insurance shall not be cancelled or lapse without the agreement of North Sydney Council.

Signed:

Date:

**NORTH SYDNEY COUNCIL****Permit for a Social Gathering in Parks and Reserves****SECTION 6 - LITTER BIN HIRE****CONTACT**

Name: \_\_\_\_\_

Company: \_\_\_\_\_

ABN (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_

Postcode: \_\_\_\_\_

Telephone (during b/hours) \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

**LOCATION****FUNCTION DETAILS**

Number of bins required: \_\_\_\_\_

Date of function: \_\_\_\_\_

**FOR COUNCIL USE**

Processed by: \_\_\_\_\_

Date ordered: \_\_\_\_\_

Cost per bin \$84.00

No. of bins required: \_\_\_\_\_

Amount paid: \$ \_\_\_\_\_

Receipt No: \_\_\_\_\_

Date: \_\_\_\_\_

## APPLICATION FORM



### BOND LODGEMENT

**Bond Refunds (if applicable):** Refunds can only be refunded into a bank account (ie not directly back into a credit card)

Applicant			
Company Name / Individual:			
Address:			
ABN:		Contact No:	
Email address for remittance advice:			
Category			
<input type="checkbox"/> DA Bond/s <input type="checkbox"/> Carpark Debtor Account <input type="checkbox"/> Bookings <input type="checkbox"/> Advertising Permit			
<input type="checkbox"/> Contract <input type="checkbox"/> Access Council Property <input type="checkbox"/> Other (Please provide details) .....			
Banking Details for Refund			
I authorise the bond money to be refunded to bank account listed below			
Name: ..... Signature: ..... Date.....			
Account Holder Name(s):			
BSB Number:		Account number:	
PRIVACY STATEMENT			
<p>North Sydney Council is collecting your personal information for the purposes of processing an application or submission. The supply of personal information is entirely voluntary. If you elect not to provide or do not wish to provide your personal information, Council may not be able to process your application or act on or acknowledge your submission. North Sydney Council shall be regarded as the agency that holds your personal information and access to your personal information by interested parties, may be released in line with Council policies. North Sydney Council may publish any personal information included in a submission on a proposal or proposed development. You have a right to access your personal information held by Council. You also have a right to have your personal information corrected or amended by Council. Applications by members of the public to view Council's records which are not in the public arena are subject to the provisions of Privacy and Personal Information Protection Act 1998, Government Information (Public Access) Act 2009 and North Sydney Council's Privacy Management Plan.</p> <p><i>I have read and understand the Privacy Statement</i></p> <p>Signed: ..... Date.....</p>			
Bond Details (Office Use)			
Name:			
Bond Type:	Trust ID:	Amount:	
Property Address:			
Bond Description:			
DA Number / Reference Number:			
Entered By:		Memo Added to Authority:	
Date Bond Received:		Receipt Number:	
<b>Finance / NAR Office Use:</b> Check employee/company/individual has a creditor account already? Yes-update No- Create			



## **SECTION 7 – CONDITIONS**

Subject to the nature of the application there may be further requirements or approvals required. A breach of any of the conditions may result in the permit being cancelled and any future applications being refused. Council reserves the right to refuse any application and to cancel any booking.

### **1 ALCOHOL**

The sale and consumption of alcohol in Council's parks and reserves is prohibited, except with the permission of Council in designated areas.

### **2 AMPLIFICATION**

Live bands and/or amplification of any kind (this includes microphones, loud hailer and/or megaphones) is strictly prohibited. This includes celebrants using microphones and portable speakers.

### **3 ANIMAL FARMS / PONY RIDES / REPTILE DISPLAYS**

A permit is required if you wish to have an animal farm, pony ride, reptile display. Animal Farms and pony rides are permitted on the condition that:

- Pony rides must not stray from the area.
- The rides must not interfere with any other functions on the park.
- Horse floats must be kept on the roadside (and the horses walked in).
- A copy of the operator's licence and certificate of currency must be provided with your final payment.
- The area must be left clean and tidy (and free of any waste at the completion of any activities).
- Any damage must be rectified prior to your departure.

### **4 APPROVAL**

All requests are confirmed in writing and a receipt forwarded to you on appeal. The Ranger Services Department will be advised of your booking one month prior to the event date.

### **5 SMOKING**

In accordance with the Smoke-free Environment Act 2000 and Council's Smoking in Public Places Policy smoking is prohibited within four metres of the pedestrian access point to public buildings. Penalty notices may be issued to any person who fails to comply with these terms.

All Council venues are smoke-free and no smoking is permitted inside buildings. Smoking is permitted outside venues, but the hirer is responsible for ensuring all cigarette butts are collected and removed.

The hirer is responsible for ensuring that no smoking is permitted inside any Council facility (includes public amenities).

### **6 BARBEQUES**

Electric barbeques for public use can be found at the following locations:

1. St Leonards Park (Cnr Miller and Ridge Streets, North Sydney)
2. Balls Head Reserve (Balls Head Road, Waverton)
3. Primrose Park (Young Street, Cremorne)
4. Tunks Park (Brothers Avenue, Cammeray)
5. Berry Island Reserve (Shirley Road, Wollstonecraft)

## Permit for a Social Gathering in Parks and Reserves

Only portable gas barbeques are permitted. Drip mats/trays must be placed under the barbeque to collect any spillage. Council will take steps to recoup costs should any damage occur. This consent is always subject to current fire restrictions:

Contact NSW Rural Fire Service: Phone: 1800 679 737

Website: [www.rfs.nsw.gov.au](http://www.rfs.nsw.gov.au) (on prompt, Press 1)

### 7 CANCELLATIONS

In the event of a cancellation, \$50.00 will be retained by Council for administration costs. There is no refund if the booking is cancelled within one month of the event date.

N.B. All amendments/cancellations must be requested in writing.

Where a booking is cancelled by Council for reasons outside the control of the intending hirer, Council will fully refund any money held.

### 8 CLEANING

The area must be left in a clean and tidy condition with no damage to Council property. Hirers are held responsible for any cleaning or maintenance required as a result of the booking.

### 9 EXCLUSIVE USE

Permits allow the hirer to conduct a 'social gathering' within a park. The permit does not give exclusive use of a park or give a 'right over another group' (i.e. if another group are found to be using the area that was intended to be used, the permit holder does not have a right to ask them to move)\*.

An area can be 'reserved' by putting picnic blankets on the ground (just as you would if you were having a picnic at the beach) or by placing the tables and chairs accordingly. Someone must remain at the location until the other guests are due to arrive. The area cannot be cordoned off by using ropes or signs.

\* Unless hiring Wendy Whiteley Garden.

### 10 FIREWORKS

Fireworks are prohibited at private functions.

### 11 HOT AIR BALLOONS

Hot Air Balloons are strictly prohibited.

### 12 INDEMNITY

If you employ people to provide a service at your function, e.g. a celebrant, caterer, photographer, musician etc., Council will need to know at the beginning when you first submit your application as they are not covered by Council's 'casual' insurance.

All 'service providers' are required to sign the indemnity section of the application form (see Section 5, page 6 of the application form). Unfortunately, your approval will be withdrawn if they are not prepared to sign this page.

### 13 INSURANCE/CERTIFICATE OF CURRENCY

All hirers must have public liability insurance.

If your booking is on behalf of a company or organisation, you will need to include a copy of your Certificate of Currency with your application.

If your booking is on behalf of an individual, you will need to pay an additional Public Liability Insurance fee to Council. Council has this form of insurance in place for the majority of casual hirers.

### Permit for a Social Gathering in Parks and Reserves

A 'casual' hirer is defined as a hirer of Council facilities hiring a resource less frequently than once per calendar month or no more than twelve times per calendar year.

Please note the hirer will have to pay an excess of \$2000 on any claim. Inappropriate behaviour of the hirer may void the insurance. This cover does not apply to incorporated bodies, clubs, associations nor commercial users of any kind.

The Certificate of Currency must include:

- Insurer
- Name of the Insured
- Policy Number
- Expiry Date
- Sum Insured in \$AUD (legal liability to the public in respect of personal injury and property damage)
- Situation (area of cover)

#### 14 JUMPING CASTLES

Jumping castles are no longer permitted in any of our parks and gardens.

#### 15 LITTER BINS

Litter bins are essential if you are serving food or drink. As a guide one (1) bin is required for every thirty (30) guests attending the function.

Litter removal will be at hirer's cost if the area is left in an untidy state.

#### 16 OUTSTANDING

The outstanding document (e.g. completed service provider forms/certificate of currency etc) must be forwarded not later than one month prior to the event date.

#### 17 PARKING

When using Council parks, reserves and sportsgrounds, vehicles must be parked in designated parking areas (and not on a grassed area unless authorised by Council). Any vehicles found to be parked illegally, i.e. obstructing driveways or parked on footpaths etc. will receive an infringement.

#### 18 PERSONAL TRAINING

Training Times: Organised outdoor fitness training is only to occur between the hours of 6.00 am and 9.00 pm.

Group Size: Total size of group (including trainers), is not to be larger than 10 people.

Activities or Groups that are not Required to Comply

- Walking groups
- Activities of local schools under the supervision of a teacher
- Hirers that have a booking with North Sydney Council and comply with the Terms and Conditions of Use

"No Go" Zones

- Areas of high pedestrian activity, e.g. shopping strips, footpaths etc.
- Facilities and areas (incl. Sports fields) booked by Council
- Areas where training activities have a negative impact on neighbouring properties and other park users, e.g. intrusive noise, aggressive language etc.
- Within 50m of residential properties before 7.00 am
- Within 20m of War Memorials, monuments and cemeteries
- Within 10m of children's playgrounds
- Within areas zoned as 'Bushland' unless on formed asphalt or concrete footpaths

## Permit for a Social Gathering in Parks and Reserves

- Areas closed for renovation or upgrading
- Park structures and furniture

### “No Go” Activities

- Amplified music or amplified audio (voice) equipment, whistles and loud shouting or other intrusive noise-generating activities
- Aggressive, intimidating or noisy training activities including military style squad training
- Activities necessitating the use of large sized specialist resistance and load bearing training equipment such as bars or benches, logs, tyres, heavy ropes or other large pieces of equipment
- The soliciting of funds, sale of merchandise, advertising of goods or services (including use of banners, A-frame signs etc.), or distribution of printed materials
- Use of objects that mark out an area to imply exclusive use.

## 19 PORTABLE TOILETS

Council does not supply Portaloos. Unfortunately, requests to place a portaloos on site is not always guaranteed.

**N.B.** There will be a liability issue if other patrons using the park access the portaloos and injure themselves. Furthermore, you could be liable for damages if it is vandalised.

All Service Providers are required to have public liability insurance (\$20 million minimum). Section 5 – Service Provider indemnity and copy of their Certificate of Currency must be included with your application.

## 20 PROHIBITED

- Amplification (incl. celebrations using a microphone)
- The driving of vehicles onto the park.
- Fireworks.
- Cigarette/Alcohol advertising.
- Sale of food and drink or consumer goods of any kind.
- Structures of any kind (incl marquees)
- Synthetic Petals

## 21 PROBLEMS ON THE DAY

Please contact Council immediately if you experience any problems. If you need to contact a Ranger urgently, telephone 9936 8100 (i.e. Council’s main switchboard number).

Calls made to this number outside business hours will be diverted to an off site call centre (which is based outside the North Sydney Council area). The operator will pass a message to the ranger on duty.

## 22 PUBLIC EVENTS

If your event is for a date far in advance, it is possible that your booking may conflict with an organised community-based event. If your booking conflicts with such an event, Council will endeavour to inform you of the activity as soon as the details are received.

## 23 SINGLE USE PLASTICS

North Sydney Council is committed to taking all feasible and reasonable viable steps to phasing out single-use plastics for its operations, events, venues and Council owned properties. Single use items will be replaced with reusable alternatives where feasible. Where single use items cannot be avoided, and reusable alternatives are not feasible compostable alternatives should be used.

## Permit for a Social Gathering in Parks and Reserves

### 24. SPORTING GROUNDS

A social gathering is prohibited on sporting grounds. Permits will not be given to conduct a social gathering on a sporting ground. Social gatherings are permitted on parks and reserves only.

### 25. TENTS/MARQUEES

The erection of any structure, including but not limited to signs, tents, marquees or fences, is prohibited. A beach umbrella that is weighted down with sandbags (i.e. not stake/post driven) is acceptable. A small sun shelter may be used for the purpose of covering food supplies, drinks and first aid provisions.

### 26. UNFORESEEN EVENTS

'Essential Services' (e.g. Sydney Water) are not obligated to notify Council in the event of an emergency.

### 27. WEDDING CEREMONIES

Parks and reserves can be decorated with flowers, on the provision the flowers are removed after the ceremony. It is vital that the park is not disturbed or damaged in any way.

Council does not allow the throwing of rice, confetti, glitters, sprays, poppers, synthetic petals or streamers. Instead you are encouraged to use more natural alternatives such as natural petals and/or bubbles.

Council's practice is to allow three (3) hours for ceremonies. Further consideration will be given to applications that require an extended period.

The most popular areas for weddings are:

- Bradfield Park (includes Copes/Stanton Lookout)
- Blues Point Reserve
- Clark Park / Lavender Bay
- Cremorne Point Reserve
- Milson Park
- Wendy Whiteley Garden (hourly fee applies)

All petals must be removed after the ceremony. Synthetic petals are prohibited.

### 28. WET WEATHER

In the case of wet weather rendering the park unfit for use, a refund may be given.

**N.B.** If it rains on the day of the function, it is essential that you (or a family member) telephone Council (ph: 9936 8100) **on the same day** to advise that you are unable to use the park/reserve because of wet weather. Upon confirmation (of your telephone call / and wet weather on the day), a refund will be given (\$50.00 processing fee will be retained.)

### 29. CHILD SAFE

North Sydney Council supports the rights of children and young people and is committed to their care and protection. Council believes that the safety and wellbeing of children and young people is everybody's business. Council requires all hirers to comply with NSW legislation and regulation around child protection, reportable conduct, children's employment and working with children.

Hirers that provide activities which involve children less than 18 years of age must comply with the requirements of the *Child Protection (Working with Children) Act (2012)*, *Ombudsman Act 1974* and *Children and Young Persons (Care and Protection) Act (1998)*. A WWCC must be sought where applicable for child related work.

Permit for a Social Gathering in Parks and Reserves

Hirers are required to be able to provide, on request, all required WWCC numbers, names and dates of birth as well as evidence of verification. This information must also be available to potential customers or users of the activity. Failure to do so may result in Council cancelling the booking. Hirers must disclose to potential customers/stakeholders that they 'the Hirer' are an independent body from Council.

The Hirers further covenants with the Lessor to indemnify the Lessor in respect of any claim or demand made or action commenced by any person that may be made by parents, children, or other members of the public, government agencies and/or authorities arising out of alleged or actual offences committed against children or young persons who allegedly have been victims of violent, abusive, or sexual acts and/or acts of indecency perpetrated by employees, invitees, licensees, or agents of the Hirer's, or trespassers, upon the demised premises or in connection with this hire.

