

APPLICATION FORM



Casual Hire of a Sporting Resource Incl. Turf/Synthetic Wickets, Netball Courts and Practice Nets

Complete this form Field and Wickets, Netball Courts and Practice Nets if you wish to reserve a sporting resource on a casual or one-off basis. Applications can be forwarded:

In person: 200 Miller Street, North Sydney NSW 2060	Email: Bookings@northsydney.nsw.gov.au
Postal: PO Box 12, North Sydney NSW 2059	Phone: (02) 9936 8200 or (02) 9936 8427

N.B. You will need to contact Council prior to lodging your application to determine availability.

Payment in full is required with lodgement of your application. Bookings must be finalised within **one month** of the event date. Written confirmation / tax receipts will be mailed to you upon completion.

FEES AND CHARGES

The following fees are applicable until 30 June 2024 and include GST.

Juniors (up to 18yrs)

Daylight Hours	\$102.00 per hour
Lights Required	\$135.00 per hour (Training - 100 Lux)
Lights Required	\$158.80 per hour (Game - 200 Lux)
Touch Football Daytime	\$123.00 per hour
Touch Football Lights Required	\$156.00 per hour (Training – 100 Lux)
Touch Football Lights Required	\$179.80 per hour (Game – 200 Lux)
Turf Wicket	\$157.50 per hour
Practice Net	\$75.00 per hour
Netball Court	\$57.30 per hour

Seniors

Daylight Hours	\$114.00 per hour
Lights Required	\$147.00 per hour (Training - 100 Lux)
Lights Required	\$157.80 per hour (Game - 200 Lux)
Touch Football Daytime	\$135.00 per hour
Touch Football Lights Required	\$168.00 per hour (Training – 100 Lux)
Touch Football Lights Required	\$191.80 per hour (Game – 200 Lux)
Turf Wicket	\$174.00 per hour
Practice Net	\$81.00 per hour
Netball Court	\$81.00 per hour

Cammeray Oval (All Ages)

Daylight Hours	\$182.00 per hour
Lights Required	\$215.00 per hour (Training - 100 Lux)
Lights Required	\$240.00 per hour (Game - 200 Lux)

Additional Items

Litterbin	\$76.00
Cancellation Fee	\$50.00
Amendment Fee	\$25.00 (per occasion)
Casual Insurance Fee	\$173.00

*As a guide one bin is required for 30 people.

Bubble Soccer is only permitted on Cammeray Oval. Please ensure you include any setting up / packing up within the timeframe reserved.

INSURANCE DETAILS

All hirers must have public liability insurance. Private individuals (who don't have their own insurance) can purchase Council's 'casual' insurance (\$173.00 per occasion). Bookings on behalf of a company must provide their own insurance. In this instance, the booking will be entered in the name of the insured and public liability insurance must be for no less than \$20 million (\$AUD).

For a full list of the Terms and Conditions, please refer to Council's website www.northsydney.nsw.gov.au

NORTH SYDNEY COUNCIL

Casual Hire of a Sporting Resource

APPLICANT'S DETAILS

Complete all details below. Use a **black** pen.

Organisation/Individual:	ABN (if applicable):
Contact Name:	Position:
Address:	Suburb: Post Code:
Postal Address:	
Telephone:	Mobile:
Email:	

Number of Paid Service Providers: _____

Paid Service to be provided	Name	Council Use Only		
		Indemnity	Insurance	Expiry Date
<input type="checkbox"/> Musician				
<input type="checkbox"/> Caterer				
<input type="checkbox"/> Amusement Device				
<input type="checkbox"/> Jumping Castle				
<input type="checkbox"/> Animal Farm				
<input type="checkbox"/> Other				

SPORTING FIELD REQUIREMENTS

Sporting fields are not available for hire during March and September (grounds are closed to allow for new season field preparation and maintenance).

Location/Resource:	Number of Players:
Oval: Turf Wicket <input type="checkbox"/> Mini Oval: 1. <input type="checkbox"/> 2. <input type="checkbox"/> 3. <input type="checkbox"/> 4. <input type="checkbox"/> 5. <input type="checkbox"/> Oval: 1. <input type="checkbox"/> 2. <input type="checkbox"/> 3. <input type="checkbox"/> 4. <input type="checkbox"/> 5. <input type="checkbox"/>	
Practice Net: 1. <input type="checkbox"/> 2. <input type="checkbox"/>	Netball Court: 1. <input type="checkbox"/> 2. <input type="checkbox"/> Tennis Court: 1. <input type="checkbox"/> 2. <input type="checkbox"/>
Date:	Time: to Number of Litter Bins:
Activity: Cricket <input type="checkbox"/> Rugby <input type="checkbox"/> Union <input type="checkbox"/> Touch <input type="checkbox"/> Oztag <input type="checkbox"/> Soccer <input type="checkbox"/> Hockey <input type="checkbox"/> Softball <input type="checkbox"/> Netball <input type="checkbox"/> Other <input type="checkbox"/>	

FOR COUNCIL USE	
Code: Hourly Fee	Amount Paid:
Code: 253 Public Liability Insurance	Date:
Code: 249 Litter Bin \$ x	Receipt No:
Code: 103 Bond:	Booking Reference No:
Code:	Correspondence No:
	Litter Bin Ordered:
Total:	Turf Wicket Approved On:
Comments: _____	

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HIRER'S INDEMNITY AND CERTIFICATE OF CURRENCY

The top section of this form must be completed and signed before a booking confirmation can be issued. The lower section of this form must be completed if you have your own insurance.

Name of Applicant: _____

(Applicant's name must be the same as insurance policy holder)

(referred to hereafter as the Permit Holder) holds North Sydney Council (referred to hereafter as the Council) harmless, and releases and indemnifies and keeps released and indemnified, from and against all actions, suits, claims, demands, costs, charges and expenses for which Council, its servants, agents or employees may be held liable in respect of any loss, damage, accident or injury of whatsoever nature or kind and however sustained or occasioned and whether to property or persons in connection with the use of this public area and any work connected therewith pursuant to this permit but excluding such liability arising from any negligent act, default or omission, on the part of Council, its servants, agents or employees either solely or in contribution thereto.

Signed: _____

Date: _____

CERTIFICATE OF CURRENCY DETAILS

Insurance Details

This section must be completed if you are providing your own insurance.

Insurance Information

I hereby declare that I (name of applicant) _____

as permit holder and North Sydney Council are insured for legal liability to the public in respect of personal injury and property damage for a limit of indemnity of not less than \$20 million (\$AUD).

Name of Insurance Company: _____

Public Liability Policy No: _____

Period of Insurance from: _____

to: _____

Limit of Indemnity: \$ _____

Location: Anywhere in the North Sydney Council area

Cover: The Insured's legal liability to the public in respect of personal injury and property damage

I understand that this insurance shall not be cancelled or lapse without the agreement of North Sydney Council and the policy document shall be endorsed to this effect.

This insurance includes the cross liability clause.

Signed: _____

Date: _____

N.B. If providing your own insurance a copy of your Certificate of Currency **must** be included with your application at the time of lodgement.

PRIVACY STATEMENT

North Sydney Council is collecting your personal information for the purposes of processing an application or submission. The supply of personal information is entirely voluntary. If you elect not to provide or do not wish to provide your personal information, Council may not be able to process your application or act on or acknowledge your submission. North Sydney Council shall be regarded as the agency that holds your personal information and access to your personal information by interested parties, may be released in line with Council policies. North Sydney Council may publish any personal information included in a submission on a proposal or proposed development. You have a right to access your personal information held by Council. You also have a right to have your personal information corrected or amended by Council. Applications by members of the public to view Council's records which are not in the public arena are subject to the provisions of Privacy and Personal Information Protection Act 1998, Government Information (Public Access) Act 2009 and North Sydney Council's Privacy Management Plan.

I have read and understand the Privacy Statement

Signed:

Date:

NORTH SYDNEY COUNCIL
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SERVICE PROVIDER'S INDEMNITY & CERTIFICATE OF CURRENCY DETAILS

This form needs to be completed by each **paid** service provider you have engaged in conjunction with your booking. This may include but is not limited to musicians, caterers, photographers etc.

N.B. A separate form is required for each service provider. If there are several providers in the one group and they are not covered by a group policy, then each member will need to complete a separate form.

Contact:	Email:
Business Name:	Mobile:
Service to be provided (e.g. caterer):	
Location of Event:	Date of Event:

The service provider hold North Sydney Council (referred to hereafter as the Council) harmless, and releases and indemnifies and keeps released and indemnified, from and against all actions, suits, claims, demands, costs, charges and expenses for which Council, its servants, agents or employees may be held liable in respect of any loss, damage, accident or injury of whatsoever nature or kind and however sustained or occasioned and whether to property or persons in connection with the service provided and any work connected therewith pursuant to this permit but excluding such liability arising from any negligent act, default or omission, on the part of Council, its servants, agents or employees either solely or in contribution thereto.

CERTIFICATE OF CURRENCY DETAILS

Insurance Details

Complete this form, giving details of your public liability insurance.

Insurance Information

As a service provider I am insured for legal liability to the public in respect of personal injury and property damage for a limit of indemnity of not less than \$20 million (AUD).

Name of Insurance Company:	
Public Liability Policy No:	
Period of Insurance from:	to:
Limit of Indemnity: \$	

Location: Anywhere in the North Sydney Council area.

Cover: The Insured's legal liability to the public in respect of personal injury and property damage.

I understand that this insurance shall not be cancelled or lapse without the agreement of North Sydney Council.

Signed:	Date:
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N.B. A copy of the current Certificate of Currency and completed service indemnity form **must** be forwarded to Council no later than one week prior to the event date.

NORTH SYDNEY COUNCIL
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PART 8 - QUESTIONNAIRE

If you answer 'Yes' to any of the following, provide details.

1. Will food be served? Yes No

2. Will the event be privately catered? Yes No

3. Will there be any amplification? Yes No

4. Is the event open to the public? Yes No

5. Will there be any form of payment, entry fee or a condition of entry? Yes No

6. Will the event be advertised? Yes No

7. Will any goods be bought or sold? Yes No

8. Will there be fundraising? Yes No

9. Will alcohol be served? Yes No

10. Will prizes be awarded? Yes No

11. Will there be any music/entertainment? *(N.B. Amplification is strictly Prohibited)* Yes No

12. Will there be equipment/structures (incl. animal farm, BBQ etc)? Yes No

Signed: _____ Date: _____



LITTER BIN HIRE

Code 249

CONTACT

Name: _____ ABN (if applicable): _____

Company: _____

Address: _____

Telephone (during b/hours): _____ Mobile: _____

Email: _____

LOCATION

FUNCTION DETAILS

Number of Bins required: _____

Date of Function: _____

FOR COUNCIL USE

Processed by: _____ Date Ordered: _____

Cost per Bin: \$76.00 _____ No. of Bins Required: _____

Amount Paid: \$ _____

Receipt No: _____

Date: _____



BOND LODGEMENT

Bond Refunds (if applicable): Refunds can only be refunded into a bank account (ie not directly back into a credit card)

Applicant			
Company Name / Individual:			
Address:			
ABN:		Contact No:	
Email address for remittance advice:			
Category			
<input type="checkbox"/> DA Bond/s <input type="checkbox"/> Carpark Debtor Account <input type="checkbox"/> Bookings <input type="checkbox"/> Advertising Permit <input type="checkbox"/> Contract <input type="checkbox"/> Access Council Property <input type="checkbox"/> Other (Please provide details)			
Banking Details for Refund			
I authorise the bond money to be refunded to bank account listed below			
Name: Signature: Date.....			
Account Holder Name(s):			
BSB Number:		Account number:	
PRIVACY STATEMENT			
<p>North Sydney Council is collecting your personal information for the purposes of processing an application or submission. The supply of personal information is entirely voluntary. If you elect not to provide or do not wish to provide your personal information, Council may not be able to process your application or act on or acknowledge your submission. North Sydney Council shall be regarded as the agency that holds your personal information and access to your personal information by interested parties, may be released in line with Council policies. North Sydney Council may publish any personal information included in a submission on a proposal or proposed development. You have a right to access your personal information held by Council. You also have a right to have your personal information corrected or amended by Council. Applications by members of the public to view Council's records which are not in the public arena are subject to the provisions of Privacy and Personal Information Protection Act 1998, Government Information (Public Access) Act 2009 and North Sydney Council's Privacy Management Plan.</p> <p><i>I have read and understand the Privacy Statement</i></p> <p>Signed: Date.....</p>			
Bond Details (Office Use)			
Name:			
Bond Type:		Trust ID:	Amount:
Property Address:			
Bond Description:			
DA Number / Reference Number:			
Entered By:		Memo Added to Authority:	
Date Bond Received:		Receipt Number:	
<p>Finance / NAR Office Use: Check employee/company/individual has a creditor account already? Yes-update No- Create</p>			