COMMUNITY FACILITIES DIRECTORY

Introduction



North Sydney Council offers a range of subsidised community facilities for hire including community halls and meeting rooms.

Council is committed to sharing its range of facilities with as many people as possible so that everyone can enjoy access to community gatherings and activities.

Council offers cheap rental rates to help community organisations to develop their programs and interests.

Our policy is about making sure that we balance the needs of community groups, be they longstanding bookings for regular activities or meetings and those that are short term (casual).

North Sydney Council supports the rights of children and young people and is committed to their care and protection. Council believes that the safety and wellbeing of children and young people is everybody's business. Council requires all hirers to comply with NSW legislation and regulation around child protection, reportable conduct, children's employment and working with children.

Hirers that provide activities which involve children less than 18 years of age must comply with the requirements of the *Child Protection (Working with Children) Act (2012), Ombudsman Act 1974* and *Children and Young Persons (Care and Protection) Act (1998)*. A WWCC must be sought where applicable for child related work.

Ph: 9936 8200 Email: Bookings@northsydney.nsw.gov.au 01/07/2025



ROOM GUIDE - QUICK REFERENCE

1. Coal Loader Centre for Sustainability

Balls Head Road, Waverton NSW 2060

- Mess Hall
- Genia McCaffery Centre for Sustainability
- Tunnel One

2. Cremorne Early Childhood Centre

108 Parraween Street, Cremorne NSW 2090

Small Meeting Room

3. Forsyth Park Community Centre

2B Montpelier Street, Neutral Bay NSW 2089

- ➤ Hall
- Meeting Room

4. Fred Hutley Hall

North Sydney Council Chambers, 200 Miller Street, North Sydney NSW 2060

- Fred Hutley Hall
- Geddes Meeting Room

5. Kendall Community Centre

Warwick Avenue, Cammeray NSW 2062

➤ Hall

6. McMahons Point Community Centre

165 Blues Point Road, North Sydney NSW 2060

Upper Hall

7. Neutral Bay Community Centre

190-192 Military Road, Neutral Bay NSW 2089

- First Floor Meeting Room
- Hall with Stage

ROOM EQUIPMENT GUIDE

For specific conditions relating to the hire of halls and community centres, refer to 'Application Forms and Conditions' for the appropriate venue.

For more information or to make a reservation, please contact Customer Service Bookings, North Sydney Council, on **9936 8200** or **9936 8427**.

Refer to the schedule of fees for a detailed pricing guide.

Coal Loader Centre for Sustainability - Mess Hall

Location:	End of Balls Head Road	
Location.	Waverton NSW 2060	
Room available:	Mess Hall	
Available hours		
(unless otherwise reserved):	Monday - Friday 8.00am - 10.00pm Saturday - Sunday 8.00am - 11.00pm	
Number of People:	25	
Tables:	8 trestle (750mm wide x 1800mm long)	
Chairs:	25 cushioned	
Size of Meeting Room:	6.3m wide x 9.7m long	
Floor covering:	Polished timber floorboards	
Facilities:	Fridge/Freezer	
	15L hot water urn	
	➢ Gas heater	
	Kitchen incl. gas oven/cook top/microwave oven	
	and catering items for 25 people (crockery,	
	glasses, mugs and cutlery)	
	Unisex Disabled toilet	
	Timber balcony (2m wide x 9m long)	
	Pull down screen	
Parking:	Minimal on street (untimed)	
	 Public transport (10 minute walk from Waverton Train Station) 	
Note:	,	
Note.	The State Emergency Services (SES) has exclusive use of this facility (the Mess Hall) during the following hours:	
	- Monday 5:00pm to 11:00pm	
	- Saturday 8:00am to 5:00pm	
	Declared Emergencies:	
	In the event of a declared emergency the SES may require use of this facility at short notice. In these circumstances the hirer will be required to vacate the building at short notice. Council will refund any monies received.	
	All events must finish on time. Failure to comply will result in \$100 being deducted from the bond.	
	Casual Use: This venue closes at 8.00pm on Christmas Eve.	

Coal Loader Centre for Sustainability - Genia McCaffery Centre for Sustainability

Location:	End of Balls Head Road	
	Waverton NSW 2060	
Room available:	Genia McCaffery Centre for Sustainability	
Available hours	Monday - Friday 9.00am - 10.00pm	
(unless otherwise reserved):	Saturday 10.00am - 11.00pm	
Number of People:	70 (theatre style seating)	
Tables:	8 trestle (750mm wide x 1800mm long)	
Chairs:	70 non-cushioned	
Size of Meeting Room:	10.5m wide x 7.5m long	
Floor covering:	Polished timber floorboards	
Facilities:	> Bar Fridge	
	Kitchenette w/dishwasher, microwave,	
	boiling water on tap & small lounge area	
	Solar-boosted gas heating	
	Catering items for small groups of less than 15	
	Ceiling fans (4)	
	Ceiling-mounted data projector & screen	
	- VGA input compatible	
	Whiteboard	
	Flipchart stand	
	> Pull down screen (ceiling mounted)	
	Unisex Disabled toilet; male & female public toilets	
	Large, partly covered timber balcony(4.5m wide x 15m long)	
Parking:	Minimal on street (untimed)	
	 Public transport (10 minute walk from Waverton Train Station) 	
Note:	The Coal Loader Centre for Sustainability has been developed as a community resource for the promotion, education and engagement of environmental sustainability. Use of the Genia McCaffery Centre for Sustainability for activities that are not aligned with this core objective (i.e. weddings, parties etc.) is outside this core objective and will not be accepted. All events must finish on time. Failure to comply will result in \$100 being deducted from the bond.	
	Casual Use: This venue closes at 8.00pm on Christmas Eve.	

Coal Loader Centre for Sustainability – Tunnel One

Location:	End of Balls Head Road	
Location.	Waverton NSW 2060	
Room available:	Tunnel One	
Available hours	Monday - Friday 9.00am - 10.00pn	
(unless otherwise reserved):	Saturday - Sunday	10.00am - 11.00pm
Number of People:	150	
Tables:	0	
Chairs:	0	
Size of Venue:	Exhibition Space: 16m x 5.5 approx	
	Chambers (25 in total): 5m x 5m approx	
Floor covering:	Crushed Sandstone	
Facilities:	There are no facilities in this venue. All ite	ems
	must be brought in by the hirer	
Parking:	On street (4hr timed/ unlimited)	
	Public transport (10 minute walk fron	n
	Waverton Train Station)	
Note:	All events must finish on time. Failure to being deducted from the bond.	o comply will result in \$100
	A site visit to the venue must be undertal approved and applications will be assesse	
	To discuss your event please contact Coal	Loader Staff on 9936 8100.
	Casual Use: This venue closes at 8.00pm	on Christmas Eve.

Cremorne Early Childhood Centre

Location:	108 Parraween Street	
	Cremorne NSW 2090	
Room available:	Meeting Room	
Available hours	Saturday	8.30am - midnight
(unless otherwise reserved):	Sunday 8.30am – 6:00pr	
Number of People:	20	
Tables:	0	
Chairs:	20	
Size of Meeting Room:	7.9m wide x 7.3m long	
Floor covering:	Carpet	
Facilities:	 Bar fridge Zip hot water system Reverse cycle air-conditioning Disabled toilets 	
Parking:	 Minimal on street (timed) Disabled parking Public transport (at the door) 	
Note: To be used for meetings only		
Casual Use: This venue closes at 8.	.00pm on Christmas Eve.	

Forsyth Park Community Centre

Location:	2B Montpelier Street	
	Neutral Bay NSW 2089	
Room available:	Hall	
Available hours	Saturday	8.30am - midnight
(unless otherwise reserved):	Sunday	8.30am – 8.00pm
Number of People:	70	
Tables:	10	
Chairs:	40	
Size of Hall:	12.4m wide x 7.9m long/11.3m wide x 7.4m long	
Floor covering:	Vinyl	
Facilities:	Fridge	Zip hotwater system
	Microwave	
	Stove (4 hot plates and oven)	
	Ceiling fans/strip heaters	
	Disabled toilet	
Parking:	Minimal on street (timed)	
	Disabled parking	
	Public transport (at the door be	ut infrequent)
Note:	All events must finish on time. Failure to comply will result in \$100 being deducted from the bond.	

Room available:	Meeting Room	
Number of People:	25	
Available hours	Saturday	8.30am - midnight
(unless otherwise reserved):	Sunday	8.30am - 8.00pm
Tables:	0	
Chairs:	0	
Floor covering:	Vinyl	
Note:	Activity must be compatible with Cammeraygal Montessori School if using the Meeting Room Monday to Friday up to 6pm.	
	Casual Use: This venue closes at 8.00pm on	Christmas Eve.

Fred Hutley Hall

Location:	North Sydney Council Chambers 200 Miller Street North Sydney NSW 2060	
Room available:	Fred Hutley Hall	
Available hours	Monday - Sunday 8.30am - midnight	
(unless otherwise reserved):		
Number of People:	220	
Tables:	12 trestle (700mm wide x 1600mm long)	
Chairs:	220	
Size of Hall:	12.3m wide x 17.8m long	
Floor covering:	Polished timber	
Facilities:	> Fridge	
	Microwave	
	> Oven	
	Zip hot water system	
	Dishwasher	
	Air-conditioned	
	Disabled toilets	
Parking:	Minimal on street (timed)	
	parking station close by	
	Disabled parking	
	Public transport (at the door)	
Equipment available (price on	Lectern	
'Application Form' or 'Equipment	Screen	
Hire Rates Form'):	Microphone and amplifier	
	Projector	
	Partitions	
Note:	To be used for meetings, auctions and exhibitions (function prohibited). All events must finish on time. Failure to comply wiresult in \$100 being deducted from the bond.	
	Casual Use: This venue closes at 8.00pm on Christmas Eve.	

Minimum 2 hours

NORTH SYDNEY COUNCIL

Venues for Hire

Fred Hutley Hall (Continued)

Room available:	Geddes Meeting Room	
Available hours	Monday - Friday 6.00pm - midnight	
(unless otherwise reserved):	Saturday and Sunday 8.30am - midnight	
Number of People:	15	
Tables:	1	
Chairs:	15	
Floor covering:	Carpet	
Facilities:	 Urn Sink Air-conditioned Ceiling fans 	
Parking:	 Minimal on street (timed) parking station close by Disabled parking Public transport (at the door) 	
Note:	To be used for meetings only. All events must finish on time. Casual Use: This venue closes at 8.00pm on Christmas Eve.	

Minimum 2 hours

NORTH SYDNEY COUNCIL

Venues for Hire

Kendall Community Centre

Location:	Warwick Avenue	
	Cammeray NSW 2062	
Room available:	Hall (with balcony)	
Available hours	Saturday 8.30am - midnight	
(unless otherwise reserved):	Sunday 8.30am – 6:00pm	
Number of People:	60	
Tables:	5 Adult (1m wide x 2m long) 2 Children (80cm wide x 1.5m long)	
Chairs:	30 Adult 20 Children	
Size of Hall:	13.8m wide x 6.2m long	
Floor covering:	Polished timber	
Facilities:	Microwave Oven and 4 burner stove	
	Fridge	
	Zip hot water unit	
	Children's size toilets	
	Air conditioning	
Parking:	Minimal on street (timed)	
	Public transport (a block away)	
Note:	All events must finish on time. Failure to comply will result in \$100 being deducted from the bond. 16 th , 18 th and 21 st prohibited.	
	Casual Use: This venue closes at 8.00pm on Christmas Eve.	

NORTH SYDNEY COUNCIL

Venues for Hire

McMahons Point Community Centre

Location:	165 Blues Point Road	
	McMahons Point NSW 2060	
Room available:	Upper Hall	
Available hours	Monday - Saturday 8.30am - midnight	
(unless otherwise reserved):	Sunday 8.30am - 6.00pm	
Number of People:	100	
Tables:	20 (4 people per table)	
Chairs:	105	
Size of Hall:	7.7m wide x 13.7m long	
Floor covering:	Polished timber	
Facilities:	 Fridge Microwave 4 hot plates Zip hot water system Dishwasher Stage Ceiling fans / Air conditioning Disabled toilets 	
Parking:	Minimal on street (timed)Public transport (at the door)	
Note:	All events must finish on time. Failure to comply will result in \$100 being deducted from the bond. Children's parties up to the age of 12 years and 'mature' age functions only are permitted.	
	Casual Use : This venue closes at 8.00pm on Christmas Eve. It is not available for hire on New Years Eve.	

Neutral Bay Community Centre

Location:	190 Military Road	
Location.	Neutral Bay NSW 2089	
Room available:	Hall with Stage	
Available hours	Monday - Saturday	8.30am - midnight
(unless otherwise reserved):	Sunday	8.30am - 8.00pm
Number of People:	50	
Tables:	3 (1m wide x 1m long)	
Chairs:	50	
Size of Hall:	7.2m wide x 10.2m long	
Floor covering:	Polished timber	
Facilities:	StageReverse cycle air-conditioning	
Doubing	· · · · · · · · · · · · · · · · · · ·	
Parking:	Minimal on street (timed)Disabled parking	
	Public transport (at the door)	
Note:	The upper floor has a kitchenette (adjoin	ing the first floor meeting
Note:	room). However, it is a shared facility	
	Floor Meeting Room and the Hall with	· ·
	classes only, functions are prohibited.	
Room available:	First Floor Meeting room	
Number of People:	50	
Available hours	Monday - Saturday	8.30am - midnight
(unless otherwise reserved):	Sunday	8.30am - 8.00pm
Tables:	7 (1m wide x 1m long)	
Chairs:	50	
Size of Meeting Room:	7.2m wide x 7.8m long	
Floor covering:	Carpet	
Facilities:	> Fridge	
	Stove (4 hot plates)	
	Zip hot water unit	
	Microwave	
	Reverse cycle air-conditioning	
Parking:	Minimal on street (timed)	
	Disabled parking	
	Public transport (at the door)	
Note:	To be used for meetings and classes only.	•
	events must finish on time. This room h	
	it is a shared facility (by those using the H	iaii with Stage).
	Cacual Lice: This years closes at 9 00pm	on Christmas Evo
	Casual Use: This venue closes at 8.00pm	on Christinas EVE.

FACILITY INSPECTION TIMES

Coal Loader Centre for Sustainability

Inspections can be made at any time during business hours (unless occupied). To find out more, contact the facility direct Ph: 9936 8226 / 9936 8229. Business hours at the site are Monday to Friday 9.00am - 4.00pm and Saturday 10.00am - 4.00pm.

Cremorne Early Childhood Centre

This centre is booked on a permanent basis Monday to Friday. However, the tenant may allow prospective hirers to view the premises during business hours. To find out more, contact the facility direct Ph: 9953 7042.

Forsyth Park Community Centre

This centre is booked on a permanent basis Monday to Friday. However, the tenant may allow prospective hirers to view the premises during business hours. To find out more, contact the facility direct Ph: 9929 4801.

Fred Hutley Hall

Inspections can be made at any time during business hours (unless occupied).

Contact Customer Service to arrange for an inspection Ph: 9936 8200 / 9936 8427.

Kendall Community Centre

This centre is booked on a permanent basis Monday to Friday. However, the tenant may allow prospective hirers to view the premises during business hours. To find out more, contact the facility direct Ph: 9955 4244.

McMahons Point Community Centre

Inspections can be made at any time during business hours (unless occupied).

Contact Customer Service to arrange for an inspection Ph: 9936 8200 / 9936 8427.

Neutral Bay Community Centre

Inspections can be made at any time during business hours (unless occupied).

Contact Customer Service to arrange for an inspection Ph: 9936 8200 / 9936 8427.

FACILITIES SCHEDULE OF FEES

The fees and charges below are applicable until 30/6/2026 (GST Inclusive).

The hourly rates are intended as a guide only. The final cost will be confirmed at the time of making a booking. All information shown is subject to change without notice until a booking has been finalised.

Bookings are accepted subject to the Council's 'conditions of hire' (refer to application forms). Detailed instructions and/or conditions about your chosen venue will be provided when your booking is confirmed.

Additional Fees (that may need to be paid)

Public Liability Insurance	\$57.00
Garbage Bins	\$84.00 each
Late Fee*	\$25.00
Amendment Fee	\$25.00
Cancellation Fee	\$50.00 - \$100.00
Bonds	Up to \$600.00

^{*}For bookings required within one month of the event date.

Coal Loader Centre for Sustainability

Saturday and Sunday

Saturday and Sunday

Balls Head Drive, Waverton

Genia McCaffery Centre for Sustainability		
Monday to Friday	9.00am - 4.00pm	\$106.00 per hour
Monday to Friday	4.00pm - 10.00pm	\$126.00 per hour
Saturday	10.00am - 4.00pm	\$136.00 per hour
Saturday	4.00pm - 11.00pm	\$174.00 per hour
Mess Hall		
Monday to Friday	8.00am - 4.00pm	\$106.00 per hour
Monday to Friday	4.00pm - 10.00pm	\$126.00 per hour
Saturday and Sunday	8.00am - 4.00pm	\$136.00 per hour
Saturday and Sunday	4.00pm - 11.00pm	\$174.00 per hour
Tunnel One		
Monday to Friday	8.00am - 4.00pm	\$101.00 per hour
Monday to Friday	4.00pm - 10.00pm	\$130.00 per hour

Day rates apply for bookings longer than 2 consecutive days. Price on application.

\$177.00 per hour

\$295.00 per hour

Bond \$200.00 - \$600.00

8.00am - 4.00pm

4.00pm - 11.00pm

Cremorne Early Childhood Centre

108 Parraween Street, Cremorne

Meeting Room

Saturday 9.00am - midnight \$83.00 per hour Sunday 9.00am - 6.00pm \$83.00 per hour

Forsyth Park Community Centre

Montpelier Street, Neutral Bay

Hall

Saturday 8.30am - midnight \$95.00 per hour Sunday 8.30am - 8.00pm \$95.00 per hour

Meeting Room

Saturday 8.30am - midnight \$69.00 per hour Sunday 8.30am - 8.00pm \$69.00 per hour

Bond (applicable to functions only) \$500.00

Fred Hutley Hall

Council Chambers 200 Miller Street, North Sydney

Fred Hutley Hall

Monday to Friday 8.30am - 6.00pm \$106.00 per hour Monday to Friday 6.00pm - midnight \$126.00 per hour Saturday and Sunday 8.30am - 6.00pm \$149.00 per hour Saturday and Sunday 6.00pm - midnight \$174.00 per hour

Geddes Meeting Room

Monday to Friday 6.00pm - midnight \$ 89.00 per hour Saturday and Sunday 8.30am - midnight \$101.00 per hour

Bond \$200.00 - \$600.00

Equipment hire

Lectern\$11.00Screen\$10.00Microphone and amplifier\$22.00Projector\$22.00Partitions\$10.00 each

Kendall Community Centre

Warwick Avenue, Cammeray

Hall

Saturday 8.30am - midnight \$83.00 per hour Sunday 8.30am - 6.00pm \$83.00 per hour

Bond (applicable to functions only) \$500.00

McMahons Point Community Centre

165 Blues Point Road, McMahons Point

Upper Hall

Monday to Friday 8.30am - midnight \$89.00 per hour Saturday 8.30am - midnight \$89.00 per hour Sunday 8.30am - 6.00pm \$89.00 per hour

Bond (applicable to functions only) \$500.00

Neutral Bay Community Centre

190 Military Road, Neutral Bay

Hall with Stage

Monday to Friday 8.30am - midnight \$69.00 per hour Saturday 8.30am - midnight \$89.00 per hour Sunday 8.30am - 8.00pm \$89.00 per hour

First Floor Meeting Room

Monday to Friday8.30am - midnight\$64.00 per hourSaturday8.30am - midnight\$69.00 per hourSunday8.30am - 8.00pm\$69.00 per hour

DISCOUNTS

DISCOUNT ENTITLEMENTS

Category (ii), (iii) and (iv) bookings must not exceed 20 hours per week

1. Discounts applicable when hiring a Community Centre

Category (i) No Charge

Playgroups and health related preschool services

Precincts (and groups convened on an issue endorsed by Council resolution)

Peak (local) cultural groups

Peak (local) seniors groups for approved activities

Council and other levels of Government statutory/regulatory activities

Category (ii) 75% Discount

Peak (local) seniors groups for other activities

Non-profit groups providing counselling targeting alcohol, drugs and tobacco addiction (AA, Al-Anon)

Category (iii) 50% Discount

Non-profit cultural groups and charities

Category (iv) 25% Discount

Registered Political Parties and local cultural and recreational use*

* Activities to promote wellbeing, e.g. karate, dance, meditation, art classes, yoga, music and language lessons etc.

Category (v) 15% Discount for bookings of 8 hours or more

Corporate events

If a single booking exceeds eight (8) hours, then a 15% discount will apply.

Category (vi) 15% Discount (Applicable to Leaseholders only)

Leaseholders, when using the Centre outside the hours specified in their lease, will be able to book as follows:

- No Charge Clean Ups
- No Discount Fundraisers,* AGMs and Parent Teacher Meetings
 - * unless booking twelve (12) sessions or more (at the one time), then 15% discount will apply.

Category (vii) Primrose Park Gallery

Applies to artists only Flat Fee per day

2. Discounts applicable when hiring the Fred Hutley Hall (Council's main auditorium)

Category (i) No Charge

- Health related services of wide community importance (e.g. Australian Red Cross Blood Bank)
- Precincts (and similar groups endorsed by Council resolution)
- Council and other levels of Government statutory/regulatory activities (Citizenship)

Category (ii) 50% Discount

Peak local cultural groups (e.g. North Sydney Symphony Orchestra)

Category (iii) 25% Discount

• Non-profit cultural groups and charities

Category (iv) 15% Discount for bookings of 8 hours or more

 Corporate events, functions and commercial ventures (e.g. antiques, painting and oriental rug sales)

Category (v) Bond Charge Only: Applicable to Artists Co-operative

• One week block booking (limited to 2 separate bookings per annum) for Artists Co-operative if endorsed by the North Sydney Arts Committee.

3. Discounts applicable when hiring the Coal Loader Centre for Sustainability (Mess Hall, Genia McCaffery Centre and Tunnel One)

Category (i) No Charge

- North Sydney Council
- Precincts (and similar groups endorsed by Council resolution)
- Self-guided School visits and excursions (Note: A separate fee schedule applies for guided school excursions)
- Artists participating in North Sydney Council's Artist' Studio program

Category (ii) 50% Discount

- Peak environment groups eg. Wilderness Society, Nature Conservation Council
- Peak cultural groups e.g. Royal Australian Historical Society
- Registered non-government organisations (NGOs), or not-for-profit organisations, with an environmental or sustainability focus eg. Planet Ark
- Local environment groups within North Sydney local government area e.g. Permaculture Sydney North
- Local cultural groups North Sydney local government area e.g. Shakespeare on the Green

Category (iii) 25% Discount

Non-profit cultural groups and charities

Category (iv) 15% Discount for bookings of 7 hours or more

- Corporate events and functions for bookings of 7 hours or more
- Other levels of Government whose organisational focus or specific use of the site directly relates to the Coal Loader Centre for Sustainability's focus