

10.6. 2023 Meeting Dates - Reference Groups and Streetscape Committees

AUTHOR: Ian Curry, Manager Council & Committee Services

ENDORSED BY: Shane Sullivan, Executive Manager Governance

ATTACHMENTS: Nil

PURPOSE:

To determine a schedule of meeting dates for Reference Groups and Streetscape Committees in 2023.

EXECUTIVE SUMMARY:

At its meeting on 22 June 2022, Council considered a report on the Code of Meeting Practice and resolved a schedule of dates for Council meetings in 2022 and 2023.

As an adjunct to this schedule, Council is being asked to determine meeting dates for the three Reference Groups and four Streetscape Committees in 2023.

FINANCIAL IMPLICATIONS:

Related financial implications include staff costs. The spread of 'ordinary hours' under the Local Government (State) Award 2020 are from 6am to 6pm. Hours worked outside this spread of hours are payable at the overtime rate. The overtime rate of pay is time-and-a-half for the first two hours and double time after that. Employees may elect to take Time In Lieu instead.

This clause does not apply to Senior Staff (as defined in the *Local Government Act 1993*) nor to those employees engaged under the Award in the Executive Classifications (Band 4) where the following applies:

Employees engaged in Executive Band 4 may be required in addition to their ordinary hours, to attend meetings of Council and standing and/or special committee meetings. For the purpose of this subclause an employee who is required to attend these meetings may be entitled to claim overtime for actual hours worked after 11pm.

RECOMMENDATION:

1. THAT Council endorse the 2023 meeting schedule for the three Reference Groups and four Streetscape Committees, as detailed in this report.

LINK TO COMMUNITY STRATEGIC PLAN

The relationship with the Community Strategic Plan is as follows:

5. Our Civic Leadership

5.1 Lead North Sydney's strategic direction

BACKGROUND

Council resolved at its meeting on 15 August 2016:

THAT, so far as possible and practicable, the setting of dates for Council and committee meetings, briefings and other meetings not be held during the NSW school holidays, or on a week either side.

The schedule of meetings presented in this report has been prepared in accordance with this resolution, however it has not always been possible to avoid school holiday periods.

CONSULTATION REQUIREMENTS

Community engagement is not required.

DETAIL

Reference Groups

Council has three active Reference Groups

[Environment Reference Group](#): This Reference Group deals with a range of environmental sustainability issues.

[Sport and Recreation Reference Group](#): This Reference Group assists Council to provide sporting and recreational facilities.

[Sustainable Transport Reference Group](#): This Reference Group aims to improve sustainable transport options, and pedestrian and cyclist safety.

These meetings enable community leaders and Council to engage meaningfully on matters relating to Council business. They link with the engagement framework of Council and the minutes of these meetings are reported to Council.

The Reference Group Charters provide for four meetings each calendar year.

Streetscape Committees

These committees have existed since the mid-90's and are a community consultation forum to enable Council to consider the input of the local business community and residents on streetscape amenity. There are currently four operational committees, being:

[Cremorne Shopping Area](#)
[Crows Nest Shopping Area](#)
[Neutral Bay Shopping Area](#)
[Kirribilli Shopping Area](#)

The meeting agendas are set by the Director Engineering and Property Services and there a no set number of meetings of each Committee specified in the Charter.

Meeting schedule

The 2023 meeting schedule for the three Reference Groups and four Streetscape Committees has been prepared based on the following factors:

- All meetings being held on Tuesdays, as Mondays are reserved for Council meetings and Councillor Briefings;
- Four meetings for each Reference Group, commencing at 6.00pm and scheduled to run for 1 hour with a 15 minute break in between;
- Sustainable Transport and Environment Reference Group meetings will alternate which meeting starts first;
- Sport and Recreation Reference Group meetings will be held on a separate night from the other Reference Groups as the agendas for these meetings tend to be larger;
- Two meetings for each Streetscape Committee, commencing at 5.30pm, held on Council premises;
- All meetings have been scheduled to avoid conflict with Combined Precinct Committee meeting dates.

The following meeting dates are recommended for adoption:

Reference Group	Meeting 1	Meeting 2	Meeting 3	Meeting 4
Sport & Recreation	Tuesday 7 February	Tuesday 9 May	Tuesday 8 August	Tuesday 17 October
Sustainable Transport	Tuesday 7 March	Tuesday 16 May	Tuesday 5 September	Tuesday 7 November
Environment	Tuesday 7 March	Tuesday 16 May	Tuesday 5 September	Tuesday 7 November

Streetscape Committee	Meeting 1	Meeting 2
Neutral Bay	Tuesday 14 February	Tuesday 22 August
Crows Nest	Tuesday 28 February	Tuesday 29 August
Cremorne	Tuesday 14 March	Tuesday 26 September
Kirribilli	Tuesday 21 March	Tuesday 19 September