



Report to General Manager

Attachments:

1. Shorelink Minutes – 2 May 2018
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SUBJECT: Shorelink Minutes – 2 May 2018

AUTHOR: Rebecca Aukim, Manager, Library Services

ENDORSED BY: Martin Ellis, Director Community and Library Services

EXECUTIVE SUMMARY:

The Shorelink Committee met on 2 May 2018 and a record of that meeting in the form of minutes is provided for adoption.

It is noted that Manly Council will be leaving the Shorelink network after 35 years due to the recent amalgamation of the former Manly, Warringah and Pittwater Councils into one Northern Beaches Council which will share Spydus as their library management system.

FINANCIAL IMPLICATIONS:

The combined impact of Willoughby and Manly Councils leaving Shorelink in 2017/18, and taking into account a restructuring by the remaining members, is that North Sydney's contribution for 2018/9 is set at \$110,189, a reduction of \$14,905 over the previous year.

RECOMMENDATION:

1. THAT the Minutes of the meeting held on 2 May 2018 of the Shorelink Library Network be adopted.

LINK TO COMMUNITY STRATEGIC PLAN

The relationship with the Community Strategic Plan is as follows:

Direction: 4. Our Social Vitality

Outcome: 4.1 Community is connected
4.6 Library services meet information, learning and leisure needs

BACKGROUND

The Shorelink Minutes from the meeting held on 2 May 2018 are presented to Council for adoption.

CONSULTATION REQUIREMENTS

Community engagement will be undertaken in accordance with Council's Community Engagement Protocol.

SUSTAINABILITY STATEMENT

The sustainability implications are of a minor nature and did not warrant a detailed assessment.

DETAIL

Shorelink was formed 35 years ago by a group of progressive Council who understood early on the extent to which computer networks would transform the library industry. They saw that networked computers would deliver benefits, such as a single catalogue shared by multiple libraries, giving customers the ability to see what was available at another library without having to physically visit it – a revolutionary concept at the time.

Manly Council joined Shorelink in February 1983. The recent amalgamation of the former Manly, Warringah and Pittwater Councils into one Northern Beaches Council has created a network of six libraries on the Northern Beaches which, from June 2018, will share Spydus as their library management system which has necessitated Manly leaving the Shorelink network.



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processes and procedures have been decided. From a Shorelink perspective, we anticipate Manly's exit to be a smooth process with most if not all activities in the Shorelink libraries proceeding as normal.

Due to the decommissioning of Pacnet, and Willoughby and Manly Council's exit Shorelink's network infrastructure has been reviewed. The remaining libraries will now connect directly to the Aurora Library Management via a secure encrypted internet connection. It is anticipated that these changes will bring cost savings to the network as the cost of running ADSL2+ services is less than Symmetrical (EOC) services.

A draft of the Shorelink Business Continuity Report April 2018 has been prepared, factoring in the recent and upcoming changes to the network, mainly Willoughby and Manly's exit and decommissioning of the Pacnet Data Centre and Pacnet services. The BCP will be reviewed when these major changes have been completed, in the latter half of 2018.

In the March Quarter 84 eAudiobooks and 159 eBook titles from Bolinda Borrowbox were added to the eResources collection. There were 2,857 loans from the Overdrive collection, and 7,675 loans from the Bolinda collection. In the next financial year, the eResources will be sourced mainly from Bolinda because they have a very extensive Australian content. The subscription to Overdrive will be discontinued at the end of June.

RECOMMENDED: 2017/2018: 18

THAT the report be received.

ITEM 6: Business Continuity Plan Jan - June 2018

The Shorelink Business Continuity Plan (BCP) Jan – June 2018 was tabled.

RECOMMENDED: 2017/2018: 19

THAT the report be received.

ITEM 7: Shorelink Contract with AIT for provision of a Library Management System

The Shorelink Library Network's contract 7-2013 for provision of a Library Management System (LMS) expires in June 2018. Due to the complexity of the work required by Shorelink to allow for the separation of Manly Library, also in June 2018, in order to join with its parent library service (the Northern Beaches Council) it is not recommended that the remaining Shorelink Councils go to tender for a new LMS at this time.

Negotiations with the current supplier of the LMS have been finalised and the LMS will be provided for a further 12 months on the same terms and conditions. It is recommended that a Deed of Variation of Contract 7-2013 be entered into for 2018/19.

The elements of variation in the Deed are:

1. Members are Lane Cove, Mosman and North Sydney Councils.
2. The term is for 1 year (2018/19).
3. Costs are unchanged from 2017/18 + CPI and a minor Microsoft charge per license.

RECOMMENDED: 2017/2018: 20

THAT the Shorelink Library Network Committee requests the Agent Council to sign on its behalf the Deed of Agreement which extends the current contract with Aurora Information Technology, under the terms and conditions outlined in the report

THAT Item B be amended to show 26 March 2018, the date on which North Sydney Council approved the Deed.

ITEM 8: Shorelink Financial Report May 2018

The Shorelink cost report records:

1. *Operating income*: All contributions have been received.
2. *eResources*: \$34,758 transferred from the reserve this year to fund additional eBook subscriptions.
3. *Network priority*: This budget is for network emergencies and remains unspent. It will rollover into the next budget.
4. *Accumulated surplus (Reserve)*: The reserve total is currently at \$57,884

RECOMMENDED: 2017/2018: 21

THAT the report be received.

ITEM 9: Shorelink Draft Estimates 2018/19

The 2018-19 Shorelink Draft estimates are presented here in accordance with the Shorelink Deed of Agreement, dated 18 December 2017.

Comparisons with earlier Estimates are difficult as 2017/18 included a reduction over previous years' expenditures, mainly on software licenses and network communications charges, due to Willoughby Council's withdrawal in December 2017. There was no reduction in salaries that year due to the work required to facilitate a restructured Shorelink, compounded by preparations for Manly Library's exit in June 2018.

The salary allocation has been reduced to two part-time (three days a week) positions, and there are significant cost savings due to the revision to the network communication infrastructure. With the PACNET decommissioning, and removal of the Data Centre, the MPLS connections via Ethernet (EOC) are now cancelled; all the libraries now access the Aurora LMS directly in the cloud via ADSL2+ and NBN connections

The Estimates for 2018/19 total **\$288,938** for the participating Councils, with individual contributions either lower than or relatively unchanged from those for the previous 12 months.

There is no proposed capital expenditure for the period.

RECOMMENDED: 2017/2018: 22

THAT the Draft Operating and Capital Shorelink Library Network Estimates for 2018-19 be adopted.

ITEM 10: Manly Library Report

Shorelink was formed 35 years ago by a group of progressive library professionals who understood early on the extent to which computer networks would transform the library industry. They saw that networked computers would deliver benefits, such as a single catalogue shared by multiple libraries, giving customers the ability to see what was available at another library without having to physically visit it – a revolutionary concept at the time.

Manly Library's Chief Librarian Carol Gerrard saw the opportunity of joining Lane Cove, Mosman and Willoughby in the newly-formed network as a way for Manly Library to retain autonomy and also benefit from the exciting possibilities offered by the emerging network technologies. The decision was made quickly and in February 1983 Manly joined the network, followed by North Sydney.

It was a good decision. As one of the smaller partners in Shorelink, Manly has benefitted greatly over the years from resources and opportunities that a stand-alone library might not otherwise have been able to afford or implement so quickly. Library technologies have evolved at a rapid pace and Shorelink has enabled member libraries to adapt and progress together (...). It is remarkable that, despite such unprecedented technological change, the purpose and benefits proposed at the creation of the network in 1983 have remained valid to this day.

The recent amalgamation of the former Manly, Warringah and Pittwater Councils into one Northern Beaches Council has created a network of six libraries on the Northern Beaches which, from June 2018, will share Spydus as their library management system. Although this has necessitated Manly leaving the Shorelink network, the Northern Beaches Council would like to take this opportunity to bid Shorelink farewell and to thank Shorelink and its member libraries for their support and collaboration over the years.

RECOMMENDED: 2017/2018: 23

THAT the report be received.

THAT a letter be sent to Manly Library thanking them for the service of their staff and councillors for 35 years.

ITEM 9: Correspondence

Sent: 27 February 2018: Letter to Mr Craig Wrightson, General Manager, Lane Cove Council.

RECOMMENDED: 2017/2018: 24

THAT the information be received.

ITEM 10: General Business

NIL

Next meeting:

Wednesday 8 August 2018 at North Sydney Council

The meeting closed at 7.10 pm.