

# APPLICATION FORM AND CONDITIONS



## Hire of Tunks Park Boat Ramp

A permit is required to use Tunks Park's carpark and boat ramp for all vehicles in excess of 4 tonnes. Vehicles in excess of 10 tonnes also must pay a bond. The boat ramp may only be used for vehicles in excess of 4 tonnes when the use is directly associated with construction/development within the North Sydney local government area.

To apply for a permit, complete this form and return it to Council with payment.

This form includes four sections:

- applicant's details
- insurance details
- indemnity
- conditions of application and conditions of use

### **FEES FOR 2018/2019**

Permit fee                      \$85.00  
Vehicle fee                      \$250.00 (for vehicles in excess of 4 tonnes)  
Bond                              \$5,000.00 (for vehicles and loads in excess of 10 tonnes)

**N.B. Fees are reviewed annually.**

### **SECTION 1 - APPLICANT'S DETAILS**

I (name) \_\_\_\_\_ wish to apply for a permit to use Tunks Park boat ramp and carpark.

Applicant's name: \_\_\_\_\_ ABN (if applicable): \_\_\_\_\_

Name of business (if applicable): \_\_\_\_\_ Phone (during b/hours): \_\_\_\_\_

Address: \_\_\_\_\_ Suburb and Postcode \_\_\_\_\_

#### **Details of permit request:**

Reason you require the permit: \_\_\_\_\_

\_\_\_\_\_ No. of vehicles: \_\_\_\_\_

Weight of vehicle 1 (including load): \_\_\_\_\_ Weight of vehicle 2 (including load): \_\_\_\_\_

(NB: Vehicles and load in excess of 10 tonnes attract \$5,000 bond)

Date required: \_\_\_\_\_ Times required: \_\_\_\_\_

Approved by Council's overseer: \_\_\_\_\_

Additional conditions: \_\_\_\_\_

I have read and understood the conditions for this permit and agree to comply with these for the duration of the permit.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

<b>FOR COUNCIL USE</b>		(EPS 05)
Permit No.:	Permit Fee (Code 162): \$	_____
Bond (Code 112): \$	Total: \$	_____
Total Paid: \$	Receipt No.:	Date: _____
Authorised by (name):	Date:	_____

**NORTH SYDNEY COUNCIL**

**Hire of Tunks Park Boat Ramp**

**SECTION 2 - INDEMNITY**

This indemnity form be completed and signed before a permit can be issued.

Name of applicant: \_\_\_\_\_ (referred to hereafter as the Permit Holder) holds

North Sydney Council (referred to hereafter as the Council) harmless, and releases and indemnifies and keeps released and indemnified, from and against all actions, suits, claims, demands, costs, charges and expenses for which Council, its servants, agents or employees may be held liable in respect of any loss, damage, accident or injury of whatsoever nature or kind and however sustained or occasioned and whether to property or persons in connection with the use of this public area and any work connected therewith pursuant to this permit but excluding such liability arising from any negligent act, default or omission, on the part of Council, its servants, agents or employees either solely or in contribution thereto.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**PRIVACY STATEMENT**

Personal details requested on this form will only be used for the purpose of processing your application. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, the Council may not be able to process your application. Access to the information is restricted to Council officers and other authorised people. You may make application for access or amendment to information held by Council. Applications by members of the public to view Council's records are subject to the provisions of Council's Privacy Management Plan, Section 18 Government Information (Public Access) Act 2009 & Schedule 1 - Government Information (Public Access) Regulation 2009.

I have read and understand the Privacy Statement

Signed: ..... Date: .....

**SECTION 3 - INSURANCE DETAILS**

Permits will not be issued unless you have public liability insurance for the area you want to use. Complete this form, giving details of your public liability insurance.

A Certificate of Currency must be provided to Council by the insurance company before a permit is issued.

All Certificates must include the following information:

- North Sydney Council to be noted as an interested party.
- A limit of liability of at least \$10M.
- Amounts to be denominated in Australian dollars (AUD) in the first instance.
- Relevant jurisdiction to include the Australian Commonwealth.

**Insurance Information:**

I hereby declare that I (name of applicant) \_\_\_\_\_ as permit holder and North Sydney Council are insured for legal liability to the public in respect of personal injury and property damage for a limit of indemnity of not less than \$10 million.

Company Insured: \_\_\_\_\_

Public Liability Policy No.: \_\_\_\_\_

Period of Insurance from: \_\_\_\_\_ to: \_\_\_\_\_

Limit of Indemnity: \$ \_\_\_\_\_

I understand that this insurance shall not be cancelled or lapse without the agreement of North Sydney Council and the policy document shall be endorsed to this effect. This insurance includes the cross liability clause.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION 4 - PERMIT CONDITIONS**

**1 TERM**

The permit is issued for the use of Tunks Park's carpark and boat ramp for vehicles in excess of 4 tonnes. Vehicles in excess of 10 tonnes must also pay a bond. The boat ramp may only be used for vehicles in excess of 4 tonnes when the use is directly associated with construction/development within the North Sydney local government area.

**N.B.** A separate permit is required to store materials in the area of the Tunks Park carpark and boat ramp. Materials may be stored for a maximum of seven days.

**2 FEES**

The permit may be applied on the basis of: the area occupied; the location, size, capacity and number of vehicles, and the times required for use. The fee is determined by Council and appears in the Schedule of Fees and Charges. If the fee is not paid in full within a reasonable period of time, the Council reserves the right to cancel the permit.

**3 SITE CONDITIONS**

Applicants shall fully inform themselves of the suitability of the site for the proposed use and site conditions to meet with their requirements.

**4 INFORMATION AND REASON FOR USE**

The applicant is required to give Council information needed to assess the permit application, including the number of vehicles and their weights and details of the reason for using the carpark and boat ramp. The Council reserves the right to refuse a permit if the proposed use does not conform with current Council policy.

**5 INDEMNITY AND PUBLIC LIABILITY INSURANCE**

The indemnity statement and public liability sections of the application form must be completed and signed before a permit is issued. Public liability insurance covering the applicant and North Sydney Council, for a sum of at least \$10 million, must be taken out for the period of the permit. The applicant is required to provide evidence of this insurance before a permit will be issued.

**6 RELATED LAWS**

The permit is issued in accordance with the provisions of the Local Government Act 1993 and the Roads Act 1993 and is limited by laws in force in NSW.

**7 ENVIRONMENTAL PROTECTION CONTROLS**

The permit holder is responsible for any pollutants resulting from their use of the area and will be required to remedy any damage at their expense. Council reserves the right to cancel the permit if pollution is not controlled satisfactorily. Putrescible, dangerous and/or hazardous substances and waste may not be placed in building waste containers or stored in any public area or on Council's property.

**Hire of Tunks Park Boat Ramp**

**8 DAMAGE TO THE AREA**

The permit holder is responsible for any damage to Council property caused by their use of the carpark and boat ramp. If damage occurs, the permit holder is required to reimburse Council for the cost of repairs.

**9 PUBLIC ACCESS**

The permit holder shall not cover or impede access to any public or private utility access and drainage pits, or obstruct the view of advisory and regulatory signs and traffic controls through their use of the carpark or boat ramp.

**10 PEDESTRIAN SAFETY**

The permit holder shall ensure that their use of the permit area is safe and that the public has free access to remaining areas of Council property. The permit holder must provide adequate safety lights, and provide adequate and safe alternative pedestrian access, in accordance with Australian Standard 1742.

**11 BUILDING MATERIALS AND SKIPS**

The permit holder shall remove any building materials or skip, or make it safe, when directed by Council to do so. If the permit holder does not do so, the Council reserves the right to remove the building materials or skip, at the permit holder's expense.

**12 PERMIT PRODUCED ON DEMAND**

The permit must be produced on request for inspection by an authorised Council employee during the permit period.