

APPLICATION



Hoarding

(includes application for the erection of a crane above a "B" class hoarding)
(Section 138 Roads Act 1993)

Certificate Number: _____

Date of Lodgement: _____

Complete this form and return to Council:

MAIL: North Sydney Council
PO Box 12
North Sydney NSW 2059

IN PERSON: Customer Service Centre
200 Miller Street
North Sydney NSW 2060

PREMISES DETAILS

Address: _____

Postcode: _____

Lot + DP/SP: _____

APPLICANT DETAILS

Name: _____

Address: _____

Email: _____

ABN (if applicable): _____

Phone: _____

Mobile: _____

SITE CONTACT

Name: _____

Email: _____

Phone: _____

Mobile: _____

Note: Hoardings must not be erected without the prior consent of the Council. Such consent will be given in writing following the assessment of your application.

FEES FOR 2020/2021

Application Fee (non-refundable) \$140.00

Plus \$19.00 per m² of Council owned property/land per week

Minimum Charge (Rental) \$350.00

Archiving Fee Plus \$85.00 (compulsory)

FOR COUNCIL USE

Total

Receipt Number

Date

Time

Initials

Hoarding Application - Cashier Code 151

Archiving - Code 722

DOCUMENTATION TO BE SUBMITTED WITH THIS APPLICATION:

- Payment of application fee (rental fees will be invoiced upon assessment of application)
- Photographs or brochures of the crane/equipment
- Plans of the proposed hoarding and crane structure, must be to scale and include elevations and accurately locate elements within Council road reserve (i.e. trees, driveway crossings, telecommunications, parking meters, parking sensors, signs, mail boxes and the like)
- Details of any equipment to be installed
- Engineers statement
- Copy of Certificate of Currency (**minimum \$20 million**)
- Locality Sketch (including site plan sketch with height measurements (dimensions), etc.

REQUIREMENTS

In accordance with the Hoarding Guidelines and relevant policies, application is made for a Permit to erect a Hoarding on Council property.

Reason for this Hoarding Permit:

DETAILS OF HOARDING

Type of Hoarding: (*Refer to Guidelines*) "A" Class Hoarding "B" Class Hoarding

Length of Hoarding: _____

Width of Hoarding: _____

Is a crane or other lifting device proposed? _____

Area (m²): _____

Period of Permit: Date Start: Date End: _____

Total Number of Weeks: _____

Attachments: (*scaled drawings etc*) _____

Development Application No.: _____

Development Application Approval Date: _____

Parking meters affected: Yes No No. of bays (spaces) affected: _____

Meter ID/s and bay/s numbers (spaces) affected: _____

Number of parking meters affected: _____

Note: Parking sensors are located in the centre of each parking meter space and can be seen from the road. If the proposed work is within the vicinity of a sensor and it requires removal, this must be removed by Council, Conditions apply.

I/We have examined the Hoarding Guidelines for the erection of a Hoarding on Council's Property.

Signed: _____ Date: _____

Council reserves the right to withdraw approval if the conditions of approval have not been satisfied

INSURANCE DETAILS

Permits will not be issued unless you have public liability insurance for the area you want to use. Complete this section, giving details of your public liability insurance. A Certificate of Currency must be provided to Council by the insurance company before a permit is issued. All Certificates must include the following information: - A limit of liability of at least \$20M. - Amounts to be denominated in Australian dollars (AUD) in the first instance. - Relevant jurisdiction to include the Australian Commonwealth. I understand that this insurance shall not be cancelled or lapse without the agreement of North Sydney Council and the policy document shall be endorsed to this effect.

INDEMNITY

This indemnity form must be completed and signed before a permit can be issued.

Name of Applicant: _____

(referred to hereafter as the Permit Holder) holds North Sydney Council (referred to hereafter as the Council) harmless, and releases and indemnifies and keeps release and indemnified, from and against all actions, suits, claims, demands, costs, charges and expenses for which Council, its servants, agents or employees may be held liable in respect of any loss, damage, accident or injury of whatsoever nature or kind and however sustained or occasioned and whether to property or persons in connection with the use of this public area and any work connected therewith pursuant to this permit but excluding such liability arising from any negligent act, default or omission, on the part of Council, its servants, agents or employees either solely or in contribution thereto.

Signed: _____

Date: _____

PRIVACY STATEMENT

North Sydney Council is collecting your personal information for the purposes of processing an application or submission. The supply of personal information is entirely voluntary. If you elect not to provide or do not wish to provide your personal information, Council may not be able to process your application or act on or acknowledge your submission. North Sydney Council shall be regarded as the agency that holds your personal information and access to your personal information by interested parties, may be released in line with Council policies. North Sydney Council may publish any personal information included in a submission on a proposal or proposed development. You have a right to access your personal information held by Council. You also have a right to have your personal information corrected or amended by Council. Applications by members of the public to view Council's records which are not in the public arena are subject to the provisions of Privacy and Personal Information Protection Act 1998, Government Information (Public Access) Act 2009 and North Sydney Council's Privacy Management Plan.