



30 March 2020

Good afternoon Outdoor Dining Licensee,

I refer to recent restrictions in the use of outdoor dining spaces and footpath licenses. I wanted to let you know that we are here to support you and your businesses during these unprecedented times as best we can.

We have been working closely with North Sydney Council on a business relief package that takes a long-term view on how to assist businesses now as well as getting businesses back to normal as quickly as possible. North Sydney Council released its *“Waiving Charges during Novel Coronavirus (COVID-19) Policy”* on Friday 27 March 2020.

In summary the main components of the policy are as follows:

* a waiver of all outdoor dining licence fees for the forced closure period plus two months to re-establish business.

The April invoices have been issued, we apologise that this has occurred and assure you the charges will be reversed in the coming days.

Please see the following link to the Policy on Councils website. The relevant Policy is the last one D5-49.

https://www.northsydney.nsw.gov.au/Council_Meetings/Policies_Plans/Council_Policies

In addition to North Sydney Councils Policy, Banks have clearly stated that they are open for business and ready to assist. This is a positive sign that the financial sector is supportive of business and ready to help. This is very important. More on banking assistance can be found here at:

<https://www.ausbanking.org.au/banks-small-business-relief-package/>

Government stimulus initiatives will play a very important role. It is important that businesses affected by the COVID-19 situation also harness all support they can from these initiatives. Details on these initiatives can be accessed via the links below.

<https://treasury.gov.au/coronavirus/businesses>

<https://www.business.gov.au/risk-management/emergency-management/coronavirus-information-and-support-for-business>

As per North Sydney Councils Policy *“Waiving Charges during Novel Coronavirus (COVID-19) Policy” D5-49*, all applications for consideration of rent relief until COVID-19 cycle abates if you are not a restaurant or cafe, will require a formal application by the tenant (Lessee). The formal application must outline a detailed proposal, which demonstrates what other support measures have been obtained as outlined above, and also



be accompanied by a current audited P&L and audited sales information. This information should be forwarded to josie.hodgson@colliers.com

It is our desire to work together to get through the current scenario. We think we can achieve this if we're collaborative, focus on equitable outcomes for both parties and take a long-term view.

We will continue to monitor the situation and keep communication lines open.

Regards,

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